

Eastport-South Manor Central School District

Together We Build Excellence



At-A-Glance LTS/LR Teachers Fact Sheet - Long Term Substitute and Leave Replacement

At-A-Glance - Long Term Sub (LTS)/Leave Replacement - FACT SHEET:

Long Term Substitute (LTS) Teachers and Leave Replacement Teachers

Long-term Substitute Teachers and Leave Replacement Teachers are provided to replace a teacher on a leave of absence in their classroom. This assignment can be for any length of time in each fiscal year.

As each leave of absence assignment brings its own circumstances, there are some basic guidelines that apply:

<u>Assigned Title</u>	<u>Benefits</u>	<u>Salary</u>	<u>Step/Level BA/I Pay:</u> <u>What does that mean to you?</u>	<u>Natural Step and Level Pay: What does that mean to you?</u>	<u>Returning to your prior position in the district</u>
Long-Term Substitute Teacher (LTS)	Health Benefits may be available to you if you are in assignment for at least 41 days. Contact your Health and Benefits Coordinator for details.	Workday 1-21: \$130 p/day Workday 21-40: \$160 p/day Workday 41: BA/I NOTE: If you are a LTS for a Junior Senior High School Teacher and you are covering a 6 th period assignment, you are entitled to extra compensation for that additional period. Please check with building administration to make sure you have been board approved to cover the 6 th period class and receive the additional stipend.	Your pay will be based on a scale contingent on how many consecutive days you are in the LTS assignment. If you are in a LTS assignment for 41 consecutive days or more, you qualify to receive BA/I pay which is retroactive back to the first day of your LTS assignment. 6 th Period pay will also be added to your salary if the teacher you're a LTS for is currently holding that position.	If the teacher you are replacing GOES OFF PAYROLL and your assignment exceeds 41 days, you qualify to be paid on your natural step and level pay at the time at that time, you must provide a sealed transcript to Personnel showing your educational status (ie: Bachelor degree and additional credits or Master's degree) Step and Level pay is based on current ESMTA salary schedule. 6 th Period pay will also be added to your salary if the teacher you're a LTS for is currently holding that position.	If you have taken a leave of absence as a Teaching Assistant or Permanent Substitute Teacher to take a Long-Term Substitute Teacher position, you will be returning back to that position, not necessarily that specific assignment, when your LTS assignment ends.
<u>Assigned Title</u>	<u>Benefits</u>	<u>Salary</u>	<u>Step/Level Pay:</u>	<u>Natural Step and Level</u>	<u>Returning to</u>

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<p>Leave Replacement</p>	<p>Health Benefits are available to you if the teacher you are replacing is off payroll. If/when Teacher goes off payroll; you will be eligible for Health Benefits.</p> <p>See your Health and Benefits Coordinator for details.</p>	<p>Step/Level Pay</p> <p>NOTE: If the teacher that you are a L/R for teaches a 6th period teacher, you will also cover that assignment.</p>	<p>Typically, a leave replacement for a teacher occurs when a teacher is off payroll for the duration of their leave of absence. 6th Period pay will also be added to your salary if the teacher you're a leave replacement for is currently holding that position.</p>	<p>Leave Replacement pay will be based on your natural step and level which is determined by your educational status. You must provide transcripts to Personnel to validate that you have received your Bachelor degree or your Master's degree. Rates are based on current ESMTA salary schedule and your educational status. 6th Period pay will also be added to your salary if the teacher you're a leave replacement for is currently holding that position.</p>	<p>If you have taken a leave of absence as a Teaching Assistant or Permanent Substitute Teacher to take a Leave Replacement Teacher position, you will be returning back to that position when your L/R assignment ends.</p>
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