

Reorganization Board of Education Meeting July 3, 2013

The Reorganization Meeting of the Board of Education of the Eastport South Manor Central School District, Suffolk County, New York, was held in the Board Meeting Room, Eastport South Manor Jr. Sr. High School, Manorville, New York on **July 3, 2012**.

Board of Education Members present: Mr. Arthur Abbate, Mrs. Marie Brown, Mr. Kenneth Cooke, Mr. Kevin Gleason, Mrs. Karen Kesnig, Mrs. Donna Moeller, Mrs. Janet Stevens.

Also Present: Mark A. Nocero, Superintendent; G. Christopher Marzuk, Assistant Superintendent for Personnel; Jennifer Morrison Hart, Assistant Superintendent for Curriculum, Richard Snyder, Assistant Superintendent for Business; Sharon P. Murray, District Clerk.

The meeting was called to order by District Clerk Sharon P. Murray at 6:30 p.m.

Oath of Office

The District Clerk administered the Oath of Office to the following newly elected Board of Education Members: Kenneth Cooke, Kevin Gleason.

Election of Officers

Nominations for Board President were accepted. A nomination by Karen Kesnig was accepted for Kevin Gleason. The Board voted to appoint Kevin Gleason as President of the Board of Education – Yes – 7, No – 0.

Nominations for Board Vice President were accepted. A nomination by Janet Stevens was accepted for Kenneth Cooke. The Board voted to appoint Kenneth Cooke as Vice President of the Board of Education – Yes – 7, No – 0.

The District Clerk administered the Oath of Office to the newly elected officers.

The meeting was turned over to Board President Kevin Gleason.

Appointment of Officers

MOTION made by Karen Kesnig, seconded by Arthur Abbate for the Board to approve a consent agenda for the following appointments of officers:

Yes – 7, No – 0.

- District Clerk – Sharon Murray – Stipend - \$12,722.00
- District Treasurer – Stuart Berman – Stipend - \$3,149.00
- Deputy Treasurer – Michelle Beardsley – Stipend - \$2,691.00
- Claims Auditor – Nawrocki & Smith, LLP

Oath of Office - Superintendent

The District Clerk administered the Oath of Office to Mark A. Nocero, Superintendent of Schools.

Other Appointments

MOTION by Kenneth Cooke, seconded by Marie Brown for the Board to approve the following appointments:

Yes – 7, No – 0.

- School District Attorney – Guercio & Guercio
- School District Auditor – R.S. Abrams & Company
- School District Internal Auditor – Cullen & Danowski
- School Physician – Dr. John Celentano
- Central Treasurers – Extra Classroom Activities
 - Eastport Elementary – Meg Channing
 - Dayton Avenue – Edna Petriello
 - Jr./Sr. High School – Kelly Schwenker
 - South Street – Mary Kay Carvelli
- Records Access Officer – Asst. Superintendent for Business
- Asbestos Designee – Ronald Ryan
- Purchasing Agent – Amy Bellise
- Title IX Compliance Officer – Asst. Superintendent for Personnel
- Bullying Prevention Coordinator – William Madsen, Director of Health, Physical Education and Athletics

Designations

MOTION made by Marie Brown, seconded by Donna Moeller for the Board to approve the following designations:

Yes – 7, No – 0.

- District Depositories - Bank of America, Capital One, State Bank of Long Island, MBIA Class, Wachovia, JP Morgan Chase.
- Regular Meetings as per schedule presented.
- Official School District Newspapers – The Southampton Press and The Long Island Advance.

- Insurance Agent – NYSIR.

Authorizations

MOTION made by Marie Brown, seconded by Donna Moeller for the Board to approve the following authorizations:

Yes – 7, No – 0.

- Payroll Certification Officer – Assistant Superintendent for Business.
- Conferences, Conventions, Workshops Attendance – Superintendent.
- Establish Petty Cash - \$100 with the following persons to be in charge at each location:

Eastport Elementary	Salvatore Alaimo or Designee
Dayton Avenue	John Christie or Designee
South Street	Robin Barbera or Designee
High School	Joseph Steimel or Designee
Alternative High School	Barbara Lassen or Designee
Central Office	Asst. Superintendent for Business or Designee
Maintenance	Asst. Superintendent for Business or Designee
- District Signatories – Designate any of the two following individuals: District Treasurer, Deputy Treasurer.
- Designee to Transfer Funds – Designate any of the two following individuals to transfer funds over \$10,000.00: District Treasurer, Deputy Treasurer.
- Authority to Invest Funds – Designate any of the two following individuals: District Treasurer, Deputy Treasurer.
- Superintendent to Apply for Grants in Aid (State and Federal)

Official Undertakings (Bonds)

MOTION made by Kenneth Cooke, seconded by Donna Moeller for the Board to approve the following official undertakings:

Yes – 7, No – 0.

- District Treasurer
- Deputy Treasurer
- Assistant Superintendent for Business
- Purchasing Agent

Other Items

MOTION made by Marie Brown, seconded by Janet Stevens for the Board to approve the following:

Yes – 7, No – 0.

- Approval of Committee on Special Education
CSE Chairperson: Susan Ferrito, Robert Koenig
Alternate CSE Chairpersons: Linda Weiss, Heather Basirico, Peter Gomez, Andrew Herbst, Christine Kelly, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
CSE Subcommittee Chairpersons: Robert Koenig, Linda Weiss, Susan Ferrito, School Psychologists Heather Basirico, Peter Gomez, Andrew Herbst, Christine Kelly, Robert Koenig, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
Special Education Teacher/Service Provider: As per appropriate service provider, if applicable, and/or student's teacher/service provider.
General Education Teacher: As per appropriate preschool service provider, if applicable, and/or student's teacher/service provider.
Special Education Parent Members: Caryn Alfano, Angelica Capolino, Denise DeLello, Colleen Calandra, Kristine Correale, Darlene DiRico, Debbie Gillman, Doreen Gruber, Roxanna Jehle, Karenann Knotoff, Daina Melton, Suzanne Nicholson.
Impartial Hearing Officers: Per NYSED approved rotational list.
- Approval of Committee on Preschool Special Education
Approved Preschool Special Education Providers: Per list approved by the Suffolk County Department of Health Services.
CPSE Chairperson: Susan Ferrito, Robert Koenig.
Alternate CPSE Chairpersons: Linda Weiss, Heather Basirico, Peter Gomez, Andrew Herbst, Christine Kelly, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
CPSE Subcommittee Chairpersons: Robert Koenig, Linda Weiss, Susan Ferrito, Heather Basirico, Peter Gomez, Andrew Herbst, Christine Kelly, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
Suffolk County Representative: As provided by the County of Suffolk
Special Education Teacher/Service Provider: As per appropriate teacher/service provider, if applicable, and/or students/ teacher/service provider.
General Education Teacher: As per appropriate teacher/service provider, if applicable, and/or students' teacher/service provider.
- Approval of District Sub Section 504 Team
Committee: Building Principals, Building Assistant Principals, Director Special Education, Heather Basirico, Susan Ferrito, Peter Gomez, Andrew Herbst, Christine Kelly, Robert Koenig, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
Compliance Officer: G. Christopher Marzuk
Homeless Liaison: Lori Franchi and/or Director Special Education
Surrogate Parents - Jose and Bonnie Fuentes
- Residency Officer: G. Christopher Marzuk
- Attendance Officer: G. Christopher Marzuk
- Immigration Liaison: G. Christopher Marzuk
- Appointment of Impartial Hearing Officers – per New York State Education Department approved rotational list.
- Approval - Public Law 874 Representatives - BOCES Executive Director of Administrative Services & Quality Assurance

- Approval - BOCES Cooperative Purchasing (See attached Agreement)
- Approval - Mileage Reimbursement at Standard IRS Rates
- Approval - Committees
 - Legislative Committee
 - Budget Advisory Committee
 - Policy Review Committee
 - Health & Safety Committee
 - Facilities Committee
- Empower the District Clerk to select tellers for the Budget Vote or Special Votes for the 2012-13 school year at the following rate of pay: Chief Inspector of Elections - \$10.00/Hour; Teller - \$9.00/Hour.
- Designate the Jr./Sr. High School as the official polling place for school budget votes and elections.
- Indemnify and furnish a defense for board members, officers, and employees acting within the scope of their employment, pursuant to Section 18 of the Public Officers Law.
- Adopt School Board Policy Book
- Approval of renewal of NYSSBA Policy Alert

MOTION made by Karen Kesnig, seconded by Arthur Abbate for the Board to approve the School Breakfast and Lunch Prices and A La Carte Pricing for the 2012/2013 school year.

MOTION made by Karen Kesnig, seconded by Marie Brown for the Board to table the approval of the pricing until further information is provided.

Yes – 7, No – 0.

MOTION made by Kenneth Cooke, seconded by Marie Brown for the Board to approve the Use of Facilities Fee Schedule as submitted.

Yes – 7, No – 0.

Adjournment

MOTION made by Kenneth Cooke, seconded by Arthur Abbate for the Board to adjourn the meeting at 6:50 p.m.

Respectfully submitted,

Sharon P. Murray
District Clerk

Eastport-South Manor
2012-2013 BOE Calendar

JULY 2012				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

1

AUGUST 2012				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

30 Supt. Conference Day

SEPTEMBER 2012				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

16

3 Labor Day
4 First Day Students
17-18 Rosh Hashanah
26 Yom Kippur

OCTOBER 2012				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

22

8 Columbus Day

NOVEMBER 2012				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

18+1

6 Supt. Conference Day
12 Veterans Day
22-23 Thanksgiving Recess

DECEMBER 2012				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

15

24-31 Winter Recess

JANUARY 2013				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

21

1 New Year's Day
21 Martin Luther King's Birthday

FEBRUARY 2013				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

15

18-22 Mid-Winter Recess

MARCH 2013				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

16

25-29 Spring Recess
26 Passover
29 Good Friday

APRIL 2013				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

21

MAY 2013				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

20

27 Memorial Day

JUNE 2013				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

15

21 Last Day of School

Conference Days: August 30th and November 6th

If there are no inclement weather days, school will be closed on April 1st, May 24th, May 28th. If there is one inclement weather day, school will be in session April 1st. If there are two inclement weather days, school will be in session on May 24th; three inclement weather days, school will be in session May 28th as well.

SCHOOL CLOSED

CONFERENCE DAY

FIRST & LAST DAYS OF SCHOOL

BOARD MEETINGS

Eastport-South Manor Central School District 2012-2013

Facility Use Fee Schedule

BUILDING USE FEES: **RATE NOT TO EXCEED:**

High School Auditorium	\$100.00 per hour
High School Gymnasium	\$ 50.00 per hour
Elementary Gym	\$ 25.00 per hour
Cafeteria	\$ 25.00 per hour
Lobby/classrooms:	\$ 20.00 per hour

CUSTODIAL FEES:

Straight Time	\$ 21.75 per hour
Overtime	\$ 32.50 per hour
Sunday/Holiday	\$ 43.00 per hour

SECURITY GUARDS:

Supervisor	\$ 25.00 per hour
Supervisor Overtime	\$ 37.25 per hour
Supervisor Sunday/Holiday	\$ 49.50 per hour
Guard	\$ 22.00 per hour
Guard Overtime	\$ 32.75 per hour
Guard Sunday/Holiday	\$ 43.75 per hour

PROFESSIONAL STAFF:

Chaperone Rate	\$ 45.25 per hour
Computer Technician Rate	\$ 52.00 per hour

Other special hourly rates as needed will be determined by the Assistant Superintendent for Business.

In the event lower hourly rates can be offered to an outside group, the Assistant Superintendent for Business is authorized to lower a rate.