## The Eastport South Manor Central School District Employee Handbook

The Eastport South Manor Central School District Employee Handbook provides all employees with a convenient summary of employment policies, procedures and benefits. The policies and procedures stated in this Handbook are intended as guidelines only and are subject to change anytime either at the discretion of Eastport South Manor Central School District or as a result of collective bargaining agreements. This Faculty Handbook should not be construed as and does not constitute a contract for employment or a substitute for the official Board Policy Manual. Additionally, in the event of any conflict between the information contained herein and any employment or benefit contract, bargaining agreement, Board Policy, administrative procedure, educational law or regulation, the latter shall govern in all cases. All forms are available on the Personnel Website for your convenience.

## **PERSONNEL & NEGOTIATIONS - SERIES 9000**

Personnel Goals	9000
Conflict of Interest	<u>9120.1</u>
Social Medial and Digital Communication Policy for Staff	9121
Staff Complaints and Grievances	9140.1
Staff Complaints and Grievances Regulation	9140.1-R
Meals and Refreshments	<u>9170</u>
Recruiting and Hiring	<u>9240</u>
Conditional Appointment - Student Safety	<u>9260</u>
Temporary Personnel	<u>9271</u>
Drug Free Workplace	<u>9320</u>
Drug Free Workplace Regulation	<u>9320-R</u>
Staff Evaluation	9420
Compensation and Benefits	<u>9500</u>
Overtime and Compensatory Time	<u>9500.1</u>
Leaves of Absence	<u>9520</u>
Family & Medical Leave	<u>9520.2</u>
Family & Medical Leave Regulation	9520.2-R
Child Abuse in an Educational Setting	9620
Child Abuse in an Education Setting Exhibit - Confidential Report of Allegation	9620-E.1
Child Abuse in an Educational Setting Exhibit - Notice/Reporting Requirements	9620-E.2
Disclosure of Wrongful Conduct	<u>9645</u>
Staff Development	9700