

## **Regular Board of Education Meeting July 2, 2013**

A regular meeting of the Board of Education of the Eastport-South Manor Central School District, Suffolk County, New York, was held in the Board Meeting Room, Eastport-South Manor Jr. Sr. High School, Manorville, New York on **July 2, 2013**.

Board of Education Members present: Mrs. Marie Brown, Mr. Kenneth Cooke, Mr. Kevin Gleason, Mrs. Karen Kesnig, Mrs. Donna Moeller, Mrs. Janet Stevens, Mr. Nicholas Vero.

Also Present: Mark A. Nocero, Superintendent of Schools, Jennifer Morrison Hart, Ed.D., Assistant Superintendent for Curriculum and Instruction; Richard Snyder, Assistant Superintendent for Business; Linda Weiss, Assistant Superintendent for Personnel; Sharon P. Murray, District Clerk.

The meeting was convened with the Pledge by Board President Kenneth Cooke.

### **MINUTES**

**MOTION** made by Donna Moeller, seconded by Marie Brown for the Board to approve the minutes of the June 19, 2013 meeting.

Vote: Yes – 7, No – 0.

### **FINANCES**

#### Tax Anticipation Notes

**MOTION** made by Kevin Gleason, seconded by Nicholas Vero for the Board to adopt the following resolution:

Vote: Yes – 7, No – 0.

#### **TAX ANTICIPATION NOTE RESOLUTION OF EASTPORT-SOUTH MANOR CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED JULY 2, 2013, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$16,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2014**

RESOLVED BY THE BOARD OF EDUCATION OF EASTPORT-SOUTH MANOR CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Eastport-South Manor Central School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$16,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013 and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

## **PUBLIC PARTICIPATION**

None.

## **REPORTS/ANNOUNCEMENTS - SUPERINTENDENT**

The Superintendent reported on the following:

- This year's high school graduation was an outstanding event for all who attended.
- District capital projects are actively in progress.
- The Special Education summer program has approximately 40 students with five classes and activities are planned to make this a fun learning experience for the students.

## **PERSONNEL**

**MOTION** made by Kevin Gleason, seconded by Nicholas Vero for the Board to approve a consent agenda for the following personnel matters:

Vote: Yes – 7, No – 0.

### **Resignations**

#### **Teaching Assistants**

<b>Name</b>	<b>Area</b>	<b>Reason</b>	<b>Effective</b>
Alvarado, Jennifer	Teaching Assistant (JH/HS)	To accept Teaching position	8/29/13
Christenson, Lauren	Teaching Assistant (EES)	Personal	8/29/13
Damboise, Deborah	Teaching Assistant (DAS)	To accept Teaching position	8/29/13

DuuTot, Amy	Teaching Assistant (DAS)	To accept Teaching position	11/08/13
Iervese, Brianna	Teaching Assistant (JH/HS)	To accept Teaching position	8/29/13
Lewis, Patricia	Teaching Assistant (DAS)	To accept Teaching position	8/29/13
Poggio, Melissa	Teaching Assistant (EES)	Personal	8/29/13
Sauer, Lara	Teaching Assistant (JH/HS)	To accept L/R position	8/29/13
Smith, Elizabeth	Teaching Assistant (JH/HS)	Personal	8/29/13
Stetler, Debra	Teaching Assistant (EES)	To accept Teaching position	8/29/13

#### Civil Service

Name	Area	Reason	Effective
Gorman, Marybeth	Teacher Aide (EES)	Personal	6/24/13

#### Leave of Absence

#### Teachers

Name	Area	Reason	Effective
Massimo, Allisyn	Art (JH/HS)	Child Care	8/29/13-12/20/13
Albert, Stacy	Foreign Language (JH/HS)	Child Care	8/29/13-11/1/13
O'Hanley, Mary	Foreign Language (JH/HS)	Child Care	8/29/13-11/8/13

#### Teaching Assistants

Name	Area	Reason	Effective
Corbino, Courtney	Teaching Assistant (EES)	To accept Permanent Substitute Teacher position	8/30/12-6/24/13 <i>*Return date 8/29/13</i>
Ruszkowski, Alysse	Teaching Assistant (JH/HS)	Personal	8/29/13-6/27/14 <i>*Return date 9/01/14</i>
Schoelermann, Kristen	Teaching Assistant (SSS)	To accept Permanent Substitute Teacher position	8/29/13-6/27/14 <i>*Return date 9/01/14</i>

#### Appointments

**The following appointments are conditional, subject to clearance approval by the State Education Department fingerprinting check:**

**Teachers**

<b>Name</b>	<b>Area</b>	<b>Credentials</b>	<b>Step/Schedule</b>	<b>Effective</b>
Alvarado, Jennifer	English (JH/HS)	Professional: ELA Gr. 7-12	MA/6: \$68,892	8/29/13-10/14/13
Damboise, Deborah	Special Education (DAS)	Initial: SWD: B-2, Gr. 1-6	MA/1: \$56,224	8/29/13-8/28/16
DiMeo, Renee	Art (JH/HS)	Initial: Visual Arts	MA/2: \$58,810 Prorated	8/29/13-12/20/13
DuTot, Amy	Special Education (DAS)	Permanent: Special Ed.; K-12; Permanent: Speech and Hearing	MA/4: \$63,681	11/08/13-11/07/15
Forde, Cristin	Guidance Counselor (JH/HS)	Permanent: School Counselor	MA/6.5: \$70,257 Prorated	8/29/13-11/22/13
Hartman, Bradley	Music (DAS)	Initial: Music B-12	BA/3:\$53,246 Prorated	8/29/13-12/20/13
Iervese, Brianna	Special Education (JH/HS)	Initial: SWD: Gr. 7-12	BA30/1: \$53,125	8/29/13-8/28/16
Lewis, Patricia	Special Education (JH/HS)	Initial: Special Education Grades 1-6 & 7-12	MA15/1: \$58,609	8/29/13-8/28/16
Macleod, Rachel	Music (DW)	Initial: Music	MA15/1: \$58,609	8/29/13-8/28/16
McKernon, Maureen	School Psychologist (DW)	Provisional: School Psychologist	MA/5:\$66,412	8/29/13-8/28/16
Sauer, Lara	English (JH/HS)	Professional, ELA Gr. 7-12	Workday 1-20: \$130 per day; Workday 21-40: \$160 per day; Workday 41: BA/1-\$48,973 Prorated	8/29/13-10/14/13
Sauer, Lara	English (JH/HS)	Professional, ELA Gr. 7-12	MA/5: \$66,412 Prorated	10/15/13-6/27/14

Stetler, Debra      Special Education      Initial:      MA/1: \$56,224      8/29/13-8/28/16  
 (EES)      SWD:  
 Gr. 1-6

**Teaching Assistants**

<b>Name</b>	<b>Area</b>	<b>Salary</b>	<b>Effective</b>
Bosch, Lindsay	Teaching Assistant (EES)	\$146.89 p/day	8/29/13-8/28/16
Liebermann, Nicole	Teaching Assistant (SSS)	\$146.89 p/day	8/29/13-8/28/16
Ragiermierski, Maureen	Teaching Assistant (EES)	\$146.89 p/day	8/29/13-8/28/16
Wagenhauser, Emily	Teaching Assistant (EES)	\$146.89 p/day	8/29/13-8/28/16

**Permanent Substitutes**

<b>Name</b>	<b>Area</b>	<b>Salary</b>	<b>Effective</b>
Grasso, Paul	Permanent Substitute Teacher (SSS)	\$90 p/day	9/9/13-6/20/14
Liberti, Pamela	Permanent Substitute Teacher (SSS)	\$90 p/day	9/9/13-6/20/14
Mascia, Jenna	Permanent Substitute Teacher (JH/HS)	\$90 p/day	9/9/13-6/20/14
Schoelermann, Kristen	Permanent Substitute Teacher (SSS)	\$90 p/day	9/9/13-6/20/14

**Per Diem Substitutes**

<b>Name</b>	<b>Area</b>	<b>Salary</b>	<b>Effective</b>
Bach, Brittany	Substitute Teacher	\$85 p/day	8/29/13
Callender, Delon	Substitute Teacher	\$85 p/day	8/29/13
Collins, Kelly	Substitute Teacher	\$85 p/day	8/29/13
Constantine, Eva	Substitute Teacher	\$85 p/day	8/29/13
Elsmore, Jennifer	Substitute Teacher	\$85 p/day	8/29/13
DeFilippo, Christine	Substitute Teacher	\$85 p/day	8/29/13
Diamond, Kristin	Substitute Teacher	\$85 p/day	8/29/13
Ficarrotta, Jeena	Substitute Teacher	\$85 p/day	8/29/13
Fusilli, Michele	Substitute Teacher	\$85 p/day	8/29/13
Grasso, Paul	Substitute Teacher	\$85 p/day	8/29/13
Krumenacker, Ellen Mary	Substitute Teacher	\$85 p/day	8/29/13
Liberti, Pamela	Substitute Teacher	\$85 p/day	8/29/13
Mascia, Jenna	Substitute Teacher	\$85 p/day	8/29/13
Nichol, Malynda	Substitute Teacher	\$85 p/day	8/29/13
Petrone, Michelle	Substitute Teacher	\$85 p/day	8/29/13
Philcox, Alana	Substitute Teacher	\$85 p/day	8/29/13
Raynor, Mary Theresa	Substitute Teacher	\$85 p/day	8/29/13
Schoelermann, Kristen	Substitute Teacher	\$85 p/day	8/29/13
Singh, Vinita	Substitute Teacher	\$85 p/day	8/29/13
Stern, Melissa	Substitute Teacher	\$85 p/day	8/29/13
Vigario, Melanie	Substitute Teacher	\$85 p/day	8/29/13

Zavesky, Rachele	Substitute Teacher	\$85 p/day	8/29/13
Cuff, Kevin	Substitute Custodian	\$10 p/hr.	7/1/13
Koerner, Ronald	Substitute Custodian	\$10 p/hr.	7/1/13
Kushner, Donald	Substitute Custodian	\$10 p/hr.	7/1/13
Radigan, Kevin	Substitute Custodian	\$10 p/hr.	7/1/13

**Civil Service**

<b>Name</b>	<b>Area</b>	<b>Salary</b>	<b>Effective</b>
Cortes, Karen	School Nurse (EES)	\$35,223 Prorated	7/03/13

**Rescission of Appointment**

**Civil Service**

<b>Name</b>	<b>Area</b>	<b>Salary</b>	<b>Effective</b>
McLaren, Lorri-Ann	Sr. Clerk Typist (JH/HS)	\$36,851	6/20/13

**Extra Curricular Activities**

***Coordinators 2013-2014***

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Franchi, Lori	Substance Abuse (DW)	\$4,521
Graf, Daniel	Music (DW)	\$11,084

***Direct Consultation Teacher Services-Summer Special Education***

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
DeRozieres, Maureen	\$20.75 p/hr.	7/1/13-8/28/13
Thomas, Diane	\$20.75 p/hr.	7/1/13-8/28/13

***Home Tutoring – Summer Special Education***

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
Leddick, Dawn	\$20.75 p/hr.	7/1/13-8/28/13

***Lead Teacher 2013-2014 School Year - Eastport Elementary School***

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Woloschin, Debra	Kindergarten	\$2,348
Kerins, Morrow	Grade 1	\$2,348
Skala, Gina	Grade 2	\$2,348
Scala, Amy	Grade 3	\$2,348
Gibson, Kathleen	Grade 4	\$2,348
Robbins, Doug	Grade 5	\$2,348
Rosado, Joseph	Grade 6	\$2,348

***Lead Technology 2013-2014 School Year - Eastport Elementary School***

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Kramer, Meredith	Grades K-2	\$2,348
Oldenborg, Ronald	Grades 3-6	\$2,348

***Lead Teacher 2013-2014 School Year - South Street School***

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Omisore, Debra	Kindergarten	\$2,348
Bobal, Melissa	Grade 1	\$2,348
Castoro, Alice	Grade 2	\$2,348

Dezago, Michele	Technology	\$2,348
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**Special Education Lead Teacher 2013-2014 School Year  
Dayton Avenue School**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Otano, Karen	Lead Teacher	\$2,348

**Special Education Lead Teachers 2013-2014 School Year - Eastport Elementary School**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Koltzan, Nancy	Lead Teacher	\$2,348
Murano, Margaret	Lead Teacher	\$2,348

**Special Education Lead Teacher 2013-2014 School Year - South Street School**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Wygonik, Linda	Lead Teacher	\$2,348

**Special Education Coordinator Grades 7-8 2013-2014 School Year - Junior/Senior High School**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Pluta, Joseph	Coordinator	\$5,017

**Special Education Coordinator Grades 9-12 2013-2014 School Year Junior/Senior High School**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Abramovitch, Jennifer	Coordinator	\$5,017

**Special Education Summer Program 2013-2014**

<b>Name</b>	<b>Area</b>	<b>Salary</b>
Cholden, David	Substitute Teacher Assistant	\$20.75 p/hr.

**Supplemental Pay**

**CSE Referral Report Writing/IEP Date Input**

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
Underwood, Carol	\$83.85 p/hr.	6/21/13-6/25/13

**Science Research Workshop**

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
Ostensen, Jim	\$81.74 p/hr.	6/25/13-6/26/13

**Summer Committee on Special Education (as needed) 2013-2014**

<b>Name</b>	<b>Salary</b>
Alfano, Regina	\$68.33 p/hr.
Herbst, Andrew	\$53.16 p/hr.
Leonard, Antonina	\$54.87 p/hr.
Ruvola, Carmen	\$29.06 p/hr.
Whelan-Osborne, Jacqueline	\$68.69 p/hr.
Skorobohaty, Berkley	\$69.09 p/hr.

**Summer Work – School Nurse – UPK Screening – 20 hours**

<b>Name</b>	<b>Salary</b>	<b>Effective</b>
Clark, Christine	\$28.18 p/hr.	7/1/13-8/28/13

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

**MOTION** made by Kevin Gleason, seconded by Nicholas Vero for the Board to approve a consent agenda for the following resolutions:

Vote: Yes – 7, No – 0.

### **Service Agreements**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the service agreement contracts for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District with the following:

Achievement Therapies, Inc.  
Complete Rehabilitation PT, OT, SLP of the Hamptons, PLLC  
Institute for Children with Autism  
Long Island Developmental Consulting  
Long Island Livestock Company  
Metro Therapy, Inc.  
Mill Neck Services, Inc.  
New York Therapy Placement Services, Inc.

### **Fleet/Hess Credit Card**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board authorize the issuance of a school district Fleet/Hess credit card with a credit limit of \$12,500.00 for district use to the following personnel for the 2013/2014 school year: Sean Ogden, Head Groundskeeper, Elizabeth Capone, Driver/Messenger.

### **Lowe's Credit Card**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board authorize the issuance of a school district Lowe's credit card with a credit limit of \$5,000.00 for district use to the following personnel for the 2013/2014 school year: Ron Ryan, Plant Facilities Administrator; Glen Wells, Head Custodian.

### **District Cell Phones**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board authorize the issuance of district cell phones for district use to the following personnel for the 2013/2014 school year: Ron Ryan, Plant Facilities Administrator; Glen Wells, Head Custodian, Sean Ogden, Head Groundskeeper, Anthony Collins, Maintenance Mechanic.

### **District Audit Committee**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board appoint Maryann Foran, Patrick McDonald, Jennifer Murphy, Chris Meyers, to the District Audit Committee for the 2013/2014 school year.

### **Driver Education, In-Car Instruction Bid**

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the Driver Education, In-Car Instruction Bid No. 13-14 001, which was submitted by All Suffolk Auto School, the lowest responsible bidder, for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.



Snow Plowing of Parking Lots/Snow Removal Bid

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the Snow Plowing of Parking Lots/Snow Removal Bid No. 13-14 002, which was submitted by Excav Services, Inc., the lowest responsible bidder, for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

Integrated Pest Management Services Bid

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the Integrated Pest Management Services Bid No. 13-14 003, submitted by Bug Fighters, Inc., for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

Boiler Repair Service Bid

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the Boiler Repair Service Bid No. 13-14 004, submitted by Island Industrial, Inc., for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

HVAC Systems, Refrigeration Equipment and Associates Automatic Temperature Controls Bid

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the HVAC Systems, Refrigeration Equipment and Associated Automatic Temperature Controls Bid No. 13-14 012, submitted by Commercial Instrumentation Services, Inc., the lowest responsible bidder for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

SCOPE Universal Pre-Kindergarten Program

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the License Agreement with SCOPE Education Services for the Universal Pre-Kindergarten Program for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

SCOPE SAT/PSAT/ACT Preparatory Program

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the License Agreement with SCOPE Education Services for the SAT/PSAT/ACT Preparatory Program for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

Service Agreement – Horizon Healthcare Staffing

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Service Agreement with Horizon Healthcare Staffing for the substitute nursing services for the 2013/2014 school year and authorizes the Board President or designee to sign on behalf of the District.

Multi-Year Service Agreement – Internet Access Project

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Multi-Year Service Agreement for the Internet Access Project with Eastern Suffolk BOCES, and authorizes the Board President or designee to sign on behalf of the District.

Donation – Minutillo Garden

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the garden and accept the donations to create said garden in recognition of Joseph Minutillo, which is to be located on the grass between the tech room door and the exit door of the art room, and

Approval – McCleave Memorial Site

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Memorial Site for James McCleave to be located outside of the JSBS cafeteria.

Donation

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the donation of \$2,500.00 from Mr. & Mrs. Bill Nicholson, with said funds to be allocated to South Street Elementary School; and

FURTHER BE IT RESOLVED, that the Board approve a budget increase adjustment in the amount of \$2,500.00 for Account Code A2110.450.SS.

Approval of Curriculum – Lion’s Quest

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Lions Quest curriculum for Grades K-12.

**POLICY**

None.

**CURRICULUM MATTERS/STUDENT SERVICES**

Acknowledge receipt and review of recommendations from the Committees on Special Education.

**GENERAL DISCUSSION**

- Summer programs for sports teams.

**PUBLIC PARTICIPATION**

Michael Lieberman.

**ADJOURNMENT**

**MOTION** made by Marie Brown, seconded by Donna Moeller for the Board to adjourn to executive session at 7:45 p.m. for the purpose of discussing a specific personnel issue.

Vote: Yes – 7, No – 0.

**MOTION** made by Karen Kesnig, seconded by Marie Brown for the Board to reconvene to public session and adjourn the meeting at 8:15 p.m.

Vote: Yes – 7, No – 0.

Respectfully submitted,

Sharon P. Murray  
District Clerk