Dear Parents/Guardians:

The 2018-19 school year is coming to a close with the last day of classes being Wednesday, June 12th. Our testing period begins on Thursday, June 13th. The exam and bus schedule are included with this letter. These schedules will be posted throughout the school and on our website as well.

To ensure a safe and uninterrupted testing environment, we have adopted the following procedures during the scheduled examination period:

- All students must empty their hall lockers and gym lockers by Wednesday, June 12th. Hall lockers will be emptied during extended homerooms. Locker clean out days are scheduled as follows:
  - Monday 6/10/19 – 9th & 10th Grade
  - Tuesday 6/11/19 – 7th & 8th Grade
  - Wednesday 6/12/19 – 11th & 12th Grade

- Please be advised that all lockers will be inspected and sealed. Students will not have access to their lockers after 3 p.m. on Wednesday, June 12th. All items left in the locker will be discarded.

- There will be limited and restricted access into the building Thursday, June 13th through Monday, June 17th.

- Beginning Thursday, June 13th students will be allowed to enter and exit the building through the main entrance only.

- Students are to report to school only when they have a scheduled examination or a scheduled review session.

- Backpacks, briefcases, large handbags, gym bags, musical instruments, electronic devices (cell phones, headphones, i-Pods, MP3 players etc.) and all such items not necessary for testing will not be permitted on school grounds from Thursday, June 13th through Tuesday, June 25th. If a student enters the building with any of these items, they will be collected and stored at the student’s own risk. In addition, all lunches must be packed in clear plastic bags. Otherwise they will need to be searched at our testing check-in.

- Bus transportation will be provided as per the attached schedule C.

- Upon arrival to school, students should report directly to their testing location or classroom for review sessions.

- BOCES Vocational classes end on Monday, June 17, 2019. If a BOCES student has an Eastport-South Manor final exam on Thursday, June 13th, Friday, June 14th, or Monday, June 17th they are expected to take the school exam and not attend BOCES.
FINAL EXAM INFORMATION:

Final examinations will be administered **Thursday, June 13th – Monday, June 17th** during our final exam block schedule. Over the course of each day, there will be three testing periods lasting for one hundred ten (110) minutes. These 110-minute block periods will be used for the administration of examinations and review for Regents examinations in the following areas: **English, Mathematics, Science, Social Studies, World Languages and Health** (including electives in these subject areas).

DURING THE FINAL EXAM SCHEDULE:

- Final Exams and Regents Review sessions will be **Thursday, June 13th – Monday, June 17th**.
- The modified lunch periods will meet for thirty (30) minutes.
  - See schedule A for details.
- Our cafeteria will only be open for a limited lunch menu during the three days of Final Exams.
- Students are **not** permitted in the building unless they have a regularly scheduled class or Final Exam.
- Once the students are finished with their class exams or review sessions for the day, they are expected to go home. Students that have lunch periods in the third block (periods 4, 5 and 6) must leave after session two.

DURING THE REGENTS EXAM SCHEDULE:

- New York State Regents Exams will be administered **Tuesday, June 18th – Tuesday, June 25th**. Please see Schedule B for detailed information.
- Students taking the Regents Exams **must** remain in the testing location until the New York State uniform release times of 10:00 a.m. and 2:00 p.m.
- Our cafeteria will only be open for students that have a scheduled morning and afternoon New York State exam on the same day. There is no food service during Regents testing. Therefore, our students must bring a lunch from home.
- Students are not permitted in the building unless they have a scheduled New York State Exam.

The safety and welfare of our students and staff are paramount. The validity and integrity of the New York State Regents examinations must be safeguarded. Therefore, your continued support is both critical and appreciated during this testing period.

We hope that with your support and vigilance, all of our students will maintain the level of effort and preparation needed to be successful on their exams.

Should you have any questions pertaining to any item in this letter, please do not hesitate to contact us at 801-3253.

Yours truly,

[Signature]

Sal Alaimo
Principal

Eastport-South Manor Central School District
149 Dayton Avenue • Manorville, New York 11949 • (631) 801-3000 • Fax (631) 874-6750 • www.esmonline.org

Together We Build Excellence
May 31, 2019

Dear Parents/Guardians,

As we now enter the New York State Regents testing schedule, I believe that it is important for me to remind everyone that electronic devices should not be brought on campus during testing days. To this point, below I have copied wording from the University of the State of New York, State Education Department Office of Assessment Policy, Development and Administration that provides guidance on this topic.

**Student Use of Communications Devices:**

*You may not use* any communications device while taking a State exam, either in the room where the test is being administered or while on a supervised break (such as a restroom visit). Such devices include, but are not limited to, cellular telephones, pagers, CD and audiocassette players, radios, MP3 players, Personal Digital Assistants, video devices, watches and associated headphones, headsets, microphones, or earplugs.

*Your exam will be invalidated and no score will be calculated for you if you use any such device or related communications technology for any reason under any circumstances, or if you wear headphones while in the testing room.*

Please know that if a student receives no score as a result of an electronic device violation, they will have a “0” calculated for 20% of their final average in lieu of a Regents Exam grade.

For those students that do bring an electronic device to school, know that we will collect them prior to their entrance into the exam site and hold them (at the owner’s own risk) until they are returned at the conclusion of the exam.

Please be sure to speak with your child about the prohibition of phones/electronic devices during Regents testing and the severity of the consequences if this rule is not adhered to by them.

As always, I thank you for your understanding of the importance of the testing protocols at this time of the school year.

Sincerely,

Sal Alaimo
Principal
Final Exam/Regents Review Schedule
June 2019
Eastport-South Manor Junior-Senior High School

<table>
<thead>
<tr>
<th>Session</th>
<th>Monday, June 17</th>
<th>Thursday, June 20</th>
<th>Friday, June 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session 1</td>
<td>7:30 - 9:15</td>
<td>9:30 - 11:10</td>
<td>10:15 - 11:15</td>
</tr>
<tr>
<td>Session 2</td>
<td>7:30 - 9:15</td>
<td>9:30 - 11:10</td>
<td>10:15 - 11:15</td>
</tr>
<tr>
<td>Session 3</td>
<td>7:30 - 9:15</td>
<td>9:30 - 11:10</td>
<td>10:15 - 11:15</td>
</tr>
</tbody>
</table>

Additional Time as Needed:
- Period 5
- Period 6
- Period 7
- Lunch/Study Period

Final Exams:
- June 18
- June 19
- June 20

Regents:
- June 20
- June 21
- June 22

Note: All exams must be taken with the subject area teacher. Make-up exams will be provided to accommodate illness.

2. Students will follow the above schedule for final exams on the listed dates. Please review schedule for the Regents exams schedule.

3. Each class period is one hour and thirty minutes in length with exceptions to lunch and study periods.

4. Students need to pay careful attention to their schedule and note the periods that their class meets. Students will be expected to go home once.

5. Schedules are designed to accommodate emergency absences. A note must be provided to the subject area teacher.
<table>
<thead>
<tr>
<th>DAY</th>
<th>8:15 AM</th>
<th>8:15 AM</th>
<th>8:15 AM</th>
<th>8:15 AM</th>
<th>8:15 AM</th>
<th>8:15 AM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>Monday</td>
<td>Tuesday</td>
<td>Thursday</td>
<td>Wednesday</td>
<td>Tuesday</td>
<td>Monday</td>
</tr>
<tr>
<td>June 26</td>
<td>June 24</td>
<td>June 25</td>
<td>June 20</td>
<td>June 19</td>
<td>June 18</td>
<td>June 3</td>
</tr>
</tbody>
</table>

**June 2019**

**REGENTS EXAM SCHEDULE**

EASTPORT-SOUTH MANOR JUNIOR-SENIOR HIGH SCHOOL
<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00 P.M.</td>
<td>Final Exam / Regents Review</td>
</tr>
<tr>
<td>5:00 P.M.</td>
<td>Final Exam / Regents Review</td>
</tr>
<tr>
<td>3:30 P.M.</td>
<td>Final Exam / Regents Review</td>
</tr>
<tr>
<td>2:20 P.M.</td>
<td>Final Exam / Regents Review</td>
</tr>
<tr>
<td>11:35 A.M.</td>
<td>Arrival for A.M. (Regular Arrival)</td>
</tr>
<tr>
<td>11:25 A.M.</td>
<td>(Be at bus stop by 10:45 A.M.)</td>
</tr>
<tr>
<td>10:20 A.M.</td>
<td>Student Departure From School</td>
</tr>
<tr>
<td>7:00-7:15 A.M.</td>
<td>Student Arrival at School</td>
</tr>
<tr>
<td>7:15 A.M.</td>
<td>Student Departure From School</td>
</tr>
<tr>
<td>9:25 A.M.</td>
<td>Arrival for Session 2 or 3</td>
</tr>
<tr>
<td>11:20 A.M.</td>
<td>If student has no scheduled Session 3</td>
</tr>
<tr>
<td>12:10 P.M.</td>
<td>If student has no scheduled Session 3</td>
</tr>
<tr>
<td>3:15 P.M.</td>
<td>Thursday, June 13th - Monday, June 17th</td>
</tr>
<tr>
<td>3:00 PM</td>
<td>Bus Schedule</td>
</tr>
<tr>
<td>2:15 P.M.</td>
<td>Bus Schedule</td>
</tr>
<tr>
<td>2:00 PM</td>
<td>Bus Schedule</td>
</tr>
<tr>
<td>1:45 PM</td>
<td>Bus Schedule</td>
</tr>
</tbody>
</table>

**JUNE 2019**

**TRANSPORTATION SCHEDULE**

EASTPORT-SOUTH MANOR JUNIOR-SENIOR HIGH SCHOOL