Reorganization Board of Education Meeting
July 3, 2013


Board of Education Members present: Mr. Arthur Abbate, Mrs. Marie Brown, Mr. Kenneth Cooke, Mr. Kevin Gleason, Mrs. Karen Kesnig, Mrs. Donna Moeller, Mrs. Janet Stevens.

Also Present: Mark A. Nocero, Superintendent; G. Christopher Marzuk, Assistant Superintendent for Personnel; Jennifer Morrison Hart, Assistant Superintendent for Curriculum, Richard Snyder, Assistant Superintendent for Business; Sharon P. Murray, District Clerk.

The meeting was called to order by District Clerk Sharon P. Murray at 6:30 p.m.

Oath of Office

The District Clerk administered the Oath of Office to the following newly elected Board of Education Members: Kenneth Cooke, Kevin Gleason.

Election of Officers

Nominations for Board President were accepted. A nomination by Karen Kesnig was accepted for Kevin Gleason. The Board voted to appoint Kevin Gleason as President of the Board of Education – Yes – 7, No – 0.

Nominations for Board Vice President were accepted. A nomination by Janet Stevens was accepted for Kenneth Cooke. The Board voted to appoint Kenneth Cooke as Vice President of the Board of Education – Yes – 7, No – 0.

The District Clerk administered the Oath of Office to the newly elected officers.

The meeting was turned over to Board President Kevin Gleason.

Appointment of Officers

MOTION made by Karen Kesnig, seconded by Arthur Abbate for the Board to approve a consent agenda for the following appointments of officers:

- District Clerk – Sharon Murray – Stipend - $12,722.00
- District Treasurer – Stuart Berman – Stipend - $3,149.00
- Deputy Treasurer – Michelle Beardsley – Stipend - $2,691.00
- Claims Auditor – Nawrocki & Smith, LLP
Oath of Office - Superintendent

The District Clerk administered the Oath of Office to Mark A. Nocero, Superintendent of Schools.

Other Appointments

**MOTION** by Kenneth Cooke, seconded by Marie Brown for the Board to approve the following appointments:

Yes – 7, No – 0.

- School District Attorney – Guercio & Guercio
- School District Auditor – R.S. Abrams & Company
- School District Internal Auditor – Cullen & Danowski
- School Physician – Dr. John Celentano
- Central Treasurers – Extra Classroom Activities
  - Eastport Elementary – Meg Channing
  - Dayton Avenue – Edna Petriello
  - Jr./Sr. High School – Kelly Schwenker
  - South Street – Mary Kay Carvelli
- Records Access Officer – Asst. Superintendent for Business
- Asbestos Designee – Ronald Ryan
- Purchasing Agent – Amy Bellise
- Title IX Compliance Officer – Asst. Superintendent for Personnel
- Bullying Prevention Coordinator – William Madsen, Director of Health, Physical Education and Athletics

Designations

**MOTION** made by Marie Brown, seconded by Donna Moeller for the Board to approve the following designations:

Yes – 7, No – 0.

- Regular Meetings as per schedule presented.
• Insurance Agent – NYSIR.

**Authorizations**

**MOTION** made by Marie Brown, seconded by Donna Moeller for the Board to approve the following authorizations:

Yes – 7, No – 0.

• Payroll Certification Officer – Assistant Superintendent for Business.

• Conferences, Conventions, Workshops Attendance – Superintendent.

• Establish Petty Cash - $100 with the following persons to be in charge at each location:
  - Eastport Elementary: Salvatore Alaimo or Designee
  - Dayton Avenue: John Christie or Designee
  - South Street: Robin Barbera or Designee
  - High School: Joseph Steimel or Designee
  - Alternative High School: Barbara Lassen or Designee
  - Central Office: Asst. Superintendent for Business or Designee
  - Maintenance: Asst. Superintendent for Business or Designee

• District Signatories – Designate any of the two following individuals: District Treasurer, Deputy Treasurer.

• Designee to Transfer Funds – Designate any of the two following individuals to transfer funds over $10,000.00: District Treasurer, Deputy Treasurer.

• Authority to Invest Funds – Designate any of the two following individuals: District Treasurer, Deputy Treasurer.

• Superintendent to Apply for Grants in Aid (State and Federal)

**Official Undertakings (Bonds)**

**MOTION** made by Kenneth Cooke, seconded by Donna Moeller for the Board to approve the following official undertakings:

Yes – 7, No – 0.

• District Treasurer
• Deputy Treasurer
• Assistant Superintendent for Business
• Purchasing Agent

**Other Items**

**MOTION** made by Marie Brown, seconded by Janet Stevens for the Board to approve the following:

Yes – 7, No – 0.
• Approval of Committee on Special Education
CSE Chairperson: Susan Ferrito, Robert Koenig
Special Education Teacher/Service Provider: As per appropriate service provider, if applicable, and/or student’s teacher/service provider.
General Education Teacher: As per appropriate preschool service provider, if applicable, and/or student’s teacher/service provider.
Impartial Hearing Officers: Per NYSED approved rotational list.

• Approval of Committee on Preschool Special Education
Approved Preschool Special Education Providers: Per list approved by the Suffolk County Department of Health Services.
CPSE Chairperson: Susan Ferrito, Robert Koenig.
Suffolk County Representative: As provided by the County of Suffolk
Special Education Teacher/Service Provider: As per appropriate teacher/service provider, if applicable, and/or students/ teacher/service provider.
General Education Teacher: As per appropriate teacher/service provider, if applicable, and/or students’ teacher/service provider.

• Approval of District Sub Section 504 Team
Committee: Building Principals, Building Assistant Principals, Director Special Education, Heather Basirico, Susan Ferrito, Peter Gomez, Andrew Herbst, Christine Kelly, Robert Koenig, Gary Stein, Shivani Renjen, Yael Aboulafia, Maureen McKernon.
Compliance Officer: G. Christopher Marzuk
Homeless Liaison: Lori Franchi and/or Director Special Education
Surrogate Parents - Jose and Bonnie Fuentes

• Residency Officer: G. Christopher Marzuk

• Attendance Officer: G. Christopher Marzuk

• Immigration Liaison: G. Christopher Marzuk

• Appointment of Impartial Hearing Officers – per New York State Education Department approved rotational list.

• Approval - Public Law 874 Representatives - BOCES Executive Director of Administrative Services & Quality Assurance
• Approval - BOCES Cooperative Purchasing (See attached Agreement)

• Approval - Mileage Reimbursement at Standard IRS Rates

• Approval - Committees
  o Legislative Committee
  o Budget Advisory Committee
  o Policy Review Committee
  o Health & Safety Committee
  o Facilities Committee

• Empower the District Clerk to select tellers for the Budget Vote or Special Votes for the 2012-13 school year at the following rate of pay: Chief Inspector of Elections - $10.00/Hour; Teller - $9.00/Hour.

• Designate the Jr./Sr. High School as the official polling place for school budget votes and elections.

• Indemnify and furnish a defense for board members, officers, and employees acting within the scope of their employment, pursuant to Section 18 of the Public Officers Law.

• Adopt School Board Policy Book

• Approval of renewal of NYSSBA Policy Alert

**MOTION** made by Karen Kesnig, seconded by Arthur Abbate for the Board to approve the School Breakfast and Lunch Prices and A La Carte Pricing for the 2012/2013 school year.

**MOTION** made by Karen Kesnig, seconded by Marie Brown for the Board to table the approval of the pricing until further information is provided.

  Yes – 7, No – 0.

**MOTION** made by Kenneth Cooke, seconded by Marie Brown for the Board to approve the Use of Facilities Fee Schedule as submitted.

  Yes – 7, No – 0.

**Adjournment**

**MOTION** made by Kenneth Cooke, seconded by Arthur Abbate for the Board to adjourn the meeting at 6:50 p.m.

Respectfully submitted,

Sharon P. Murray
District Clerk

Attachment – 2
BOE Meeting Calendar
Use of Facilities Fee Schedule
### 2012-2013 BOE Calendar

<table>
<thead>
<tr>
<th>JULY 2012</th>
<th>AUGUST 2012</th>
<th>SEPTEMBER 2012</th>
<th>OCTOBER 2012</th>
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<td>27 28 29 30 31</td>
<td>24 25 26 27 28</td>
<td>29 30 31</td>
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**30** Supt. Conference Day

**3** Labor Day

**4** First Day Students

17-18 Rosh Hashanah

**26** Yom Kippur

<table>
<thead>
<tr>
<th>NOVEMBER 2012</th>
<th>DECEMBER 2012</th>
<th>JANUARY 2013</th>
<th>FEBRUARY 2013</th>
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<td>26 27 28 29 30</td>
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<td>18 19 20 21 22</td>
<td>15</td>
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Supt. Conference Day

**12** Veterans Day

**22-23** Thanksgiving Recess

**24-31** Winter Recess

**1** New Year’s Day

**21** Martin Luther King’s Birthday

**15** Mid-Winter Recess

<table>
<thead>
<tr>
<th>MARCH 2013</th>
<th>APRIL 2013</th>
<th>MAY 2013</th>
<th>JUNE 2013</th>
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<tbody>
<tr>
<td>M T W T F</td>
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<td>M T W T F</td>
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<td>22 23 24 25 26</td>
<td>20 21 22 23 24</td>
<td>24 25 26 27 28</td>
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<tr>
<td>25-29 Spring Recess</td>
<td>27 Memorial Day</td>
<td>27 Memorial Day</td>
<td>21 Last Day of School</td>
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<td>26 Passover</td>
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<td>20</td>
<td>21</td>
</tr>
<tr>
<td>29 Good Friday</td>
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<td>21</td>
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Conference Days: August 30th and November 6th

If there are no inclement weather days, school will be closed on April 1st, May 24th, May 28th. If there is one inclement weather day, school will be in session April 1st. If there are two inclement weather days, school will be in session on May 24th; three inclement weather days, school will be in session May 28th as well.

**SCHOOL CLOSED**  **CONFERENCE DAY**  **FIRST & LAST DAYS OF SCHOOL**  **BOARD MEETINGS**
Eastport-South Manor Central School District
2012-2013
Facility Use Fee Schedule

BUILDING USE FEES:

<table>
<thead>
<tr>
<th>Building</th>
<th>Rate Not To Exceed</th>
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<tbody>
<tr>
<td>High School Auditorium</td>
<td>$100.00 per hour</td>
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<tr>
<td>High School Gymnasium</td>
<td>$ 50.00 per hour</td>
</tr>
<tr>
<td>Elementary Gym</td>
<td>$ 25.00 per hour</td>
</tr>
<tr>
<td>Cafeteria</td>
<td>$ 25.00 per hour</td>
</tr>
<tr>
<td>Lobby/classrooms:</td>
<td>$ 20.00 per hour</td>
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CUSTODIAL FEES:

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<tr>
<th>Type</th>
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<tr>
<td>Straight Time</td>
<td>$ 21.75 per hour</td>
</tr>
<tr>
<td>Overtime</td>
<td>$ 32.50 per hour</td>
</tr>
<tr>
<td>Sunday/Holiday</td>
<td>$ 43.00 per hour</td>
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SECURITY GUARDS:

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<tr>
<td>Supervisor</td>
<td>$ 25.00 per hour</td>
</tr>
<tr>
<td>Supervisor Overtime</td>
<td>$ 37.25 per hour</td>
</tr>
<tr>
<td>Supervisor Sunday/Holiday</td>
<td>$ 49.50 per hour</td>
</tr>
<tr>
<td>Guard</td>
<td>$ 22.00 per hour</td>
</tr>
<tr>
<td>Guard Overtime</td>
<td>$ 32.75 per hour</td>
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<tr>
<td>Guard Sunday/Holiday</td>
<td>$ 43.75 per hour</td>
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PROFESSIONAL STAFF:

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<tr>
<th>Type</th>
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<tr>
<td>Chaperone Rate</td>
<td>$ 45.25 per hour</td>
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<tr>
<td>Computer Technician Rate</td>
<td>$ 52.00 per hour</td>
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Other special hourly rates as needed will be determined by the Assistant Superintendent for Business.

In the event lower hourly rates can be offered to an outside group, the Assistant Superintendent for Business is authorized to lower a rate.