

**EASTPORT-SOUTH MANOR CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

Nicholas Vero, President • Cheryl Hack, Vice President  
Marie Brown • Marion Diener • Jeffrey Goldhammer • Karen Kesnig • Danielle Warsaw

Sharon P. Murray, District Clerk

Patrick K. Brimstein, Ed.D., Superintendent of Schools

Stuart Berman, District Treasurer

Timothy Laube, Assistant Superintendent for Business & Operations  
Linda A. Weiss, Assistant Superintendent for Personnel and Accountability

**MEETING AGENDA**  
**Board Room - Junior-Senior HS**

**October 10, 2018**  
**7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE** – Junior-Senior High School Students

**PRESENTATIONS**

- A. SCOPE Wrap Around Care Options – George Duffy

**ACCEPTANCE OF MINUTES**

- A. September 26, 2018 Regular Meeting

**REPORTS/ANNOUNCEMENTS – SUPERINTENDENT OF SCHOOLS**

**PUBLIC PARTICIPATION – 1<sup>ST</sup> INVITATION**

*Please Note: This is the opportunity for persons who wish to speak or who have written letters to the board regarding topics that are included on this agenda. Speakers are asked to keep their comments brief, and to speak for no longer than five minutes.*

**AREAS OF OPERATION**

- A. Business Report
  - 1. Field Trip Request Form
  - 2. New York State Audit
- B. Curriculum and Instruction Report
  - 1. Regents Results – Teresa Grossane

### C. Personnel Report

1. Resignations – 4
2. Leave of Absence – 4
3. Appointments
  - a. Permanent Substitute Teacher – 8
  - b. Per Diem Substitute – 4
  - c. Civil Service – 3
4. Extra Curricular Activities – 4
5. Supplemental Pay – 33
6. Class Size Overages (1<sup>st</sup> Semester Only) – 37
7. Salary Advancements – 7
8. Student Teacher/Observer/Internship – 4

### **OLD BUSINESS**

- A. High School Late Buses

### **NEW BUSINESS**

- A. BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the donation of twenty lunches boxes filled with school supplies from Lisa Saccente, with thanks.

### **STUDENT SERVICES**

- A. Acknowledge receipt and review of recommendations from the Committees on Special Education.

### **POLICY**

- A. Policy Review – Policy No. 4531, Field Trips and Excursions

### **BOARD COMMITTEE REPORTS**

- Budget Advisory Committee
- Facilities Committee
- Health & Safety Committee
- Legislative Committee
- Policy Review Committee
- Security Committee

## **COMMUNICATIONS ACKNOWLEDGEMENT**

- Eastern Suffolk BOCES Board Liaison Program
- NYS Audit Letter
- Sexual Harassment Prevention Update
- SSA Activities for the Legislative Season
- Claims Audit Report for September 2018 from Nawrocki Smith
- Memo regarding Approval of School Bus Drivers

## **GENERAL DISCUSSION**

A. Student Ambassador Program

## **ESM PRIDE**

## **PUBLIC PARTICIPATION – SECOND INVITATION**

## **DATES TO REMEMBER**

October 11 <sup>th</sup>	SMPTA Meeting – 7:00 PM @ DAS NCAA Night – 7:00 PM @ JSHS
October 15 <sup>th</sup>	ESMCA Meeting – 7:00 PM
October 16 <sup>th</sup>	SEPTO Meeting – 7:00 PM @ DAS Financial Aid Night – 7:00 PM @ JSHS
October 18 <sup>th</sup>	Newsday Marching Band Festival
October 24 <sup>th</sup>	JSHS Early Dismissal Teacher/Parent Contact Board of Education Meeting – 7:00 PM <i>Executive Session anticipated to begin at 6:00 PM</i>

## **ADJOURNMENT**

## **Regular Board of Education Meeting September 26, 2018**

A regular meeting of the Board of Education of the Eastport-South Manor Central School District, Suffolk County, New York, was held in the Board Meeting Room, Eastport-South Manor Jr. Sr. High School, Manorville, New York on **September 26, 2018**.

Board of Education Members present: Mrs. Marie Brown, Mrs. Marion Diener, Mr. Jeffrey Goldhammer, Mrs. Cheryl Hack, Mrs. Karen Kesnig, Mr. Nicholas Vero, Mrs. Danielle Warsaw.

Also Present: Patrick Brimstein, Superintendent of Schools, Timothy Laube, Assistant Superintendent for Business and Operations; Linda Weiss, Assistant Superintendent for Personnel and Accountability; Sharon P. Murray, District Clerk.

The meeting was called to order.

### **EXECUTIVE SESSION**

**MOTION** made by Karen Kesnig, seconded by Marie Brown for the Board to enter into executive session at 5:30 p.m. for the purpose of discussing a specific personnel matter.

Vote: Yes – 7, No – 0.

**MOTION** made by Marion Diener, seconded by Karen Kesnig for the Board to reconvene to public session at 7:08 p.m.

Vote: Yes – 7, No – 0.

The Pledge was led by the Board President.

### **PRESENTATION**

Code of Conduct Hearing – Presented the amendments to the policy. There were no comments from the community.

Adoption – Code of Conduct Policy

**MOTION** made by Marion Diener, seconded by Marie Brown for the Board to adopt the Code of Conduct Policy.

Vote: Yes – 7, No – 0.

### **MINUTES**

The minutes for the September 12, 2018 regular meeting were accepted.

### **REPORTS/ANNOUNCEMENTS**

- The Junior High and High School Open Houses were well attended and went very smoothly.
- Dayton Avenue had their Hollywood Summer Reading Walk of Fame.

- Last year, 5<sup>th</sup> graders at EES collected water bottles and recycled them. At the end of the year, the collected money was sent to Make-A-Wish Foundation that helped send a four year old and his family to Disney World.
- South Street and Tuttle Avenue had their family picnics which were very well attended and fun for the whole family.
- Thursday night TAS will be hosting ENL Night for our families.
- Attended a large meeting at Eastern Suffolk BOCES to review the new mental health regulations.
- Tentatively, the Suffolk County Police Department will be using the junior-senior high school as a shift change which will bring an increased presence. They will have designated parking spots in the main parking area.
- Working with all program administrators and building leaders on three goals: academic achievement; social emotional learning; developing and nurturing parent partnerships.

## **PUBLIC PARTICIPATION**

None.

## **AREAS OF OPERATION**

### **BUSINESS REPORT**

#### Approval of Treasurer's Report

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to approve the Treasurer's Reports for July, 2018.

Vote: Yes – 7, No – 0.

### **CURRICULUM AND INSTRUCTION**

- There will be a presentation at the next board meeting.

### **HUMAN RESOURCES**

**MOTION** made by Marion Diener, seconded by Karen Kesnig for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

## **Resignations**

<b>NAME</b>	<b>AREA</b>	<b>REASON</b>	<b>EFFECTIVE</b>
Baerenklau, Nicholas	Permanent Substitute (JH/HS)	To accept another position in district	9/27/18
Caruso, Alexandra	Permanent Substitute (SSS)	To accept another position in district	9/13/18
Correira, Melissa	Teacher Assistant (SSS)	Personal	9/24/18

Ertem, Yasemin	Permanent Substitute (TAS)	To accept another position in district (per diem sub)	9/26/18
Hesselbirg, Erika	Permanent Substitute (JH/HS)	To accept another position in district	9/4/18
Morgan, Melinda	Teacher Aide (JH/HS)	To accept another position in district	9/13/18
Naples, Joseph	Permanent Substitute (JH/HS)	Personal	10/11/18
Pallotta, Courtney	Permanent Substitute (DAS)	To accept another position in district	9/13/18
Rescigna, Kathleen	Permanent Substitute (JH/HS)	To accept another position in district	9/13/18
Rorke, Susan	Permanent Substitute (SSS) .5	To accept another position in district	9/27/18
Stroh, Frederick	Permanent Substitute (JH/HS)	To accept another position in district	9/27/18

**MOTION** made by Karen Kesnig, seconded by Marie Brown for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

### Leave of Absence

NAME	AREA	REASON	EFFECTIVE
Clyne, Corene	Teacher Assistant (EES)	FMLA	9/10/18-6/30/19 Intermittent
Hanson, David	Custodial Worker I (JH/HS)	FMLA	7/9/18-10/10/18 *Extension of current FMLA
Hintze, Susan	Teacher Aide (DAS)	Personal	10/29/18-11/2/18
Lentini, Anastasia	Reading (TAS)	FMLA	10/22/18-11/2/18 every day 11/5/18-11/16/18 Intermittent

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to adopt the following resolution:

Vote: Yes – 7, No – 0.

### Appointments

**The following appointments are conditional, subject to clearance approval by the State Education Department fingerprinting check:**

#### **TEACHER**

NAME	AREA	CREDENTIALS	SALARY	EFFECTIVE
Papamichail, Joseph	Business Teacher .4	Initial: Business	MA/1: 58,502 prorated *Salary correction/transcripts received	9/13/18-6/26/19

Rorke, Susan	ENL Teacher (SSS) *Increase from .5 to 1.0	Initial: English to Speakers of Other Languages  Permanent: Elementary N-6, Spanish 7-12	MA/3: \$63,624 prorated	9/27/18-6/26/22
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**TEACHING ASSISTANTS**

NAME	BUILDING	CREDENTIALS	SALARY	EFFECTIVE
Baerenklau, Nicholas	JH/HS	Teacher/Masters	\$168.04/day	9/27/18-9/26/22
Hesselbirg, Erika	JH/HS	Teacher/Bachelors	\$165.28/day	9/5/18-9/4/22
Neuberger, Susan	DAS	Teacher/Masters	\$168.04/day	9/27/18-9/26/22
Patrick, Andrea	DAS	Teacher/Masters	\$168.04/day	9/27/18-9/26/22
Stroh, Frederick	JH/HS	Teacher/Masters	\$168.04/day	9/27/18-9/26/22

**PERMANENT SUBSTITUTES**

NAME	BUILDING	SALARY	EFFECTIVE
Appel, Johanna	DAS	\$135/day	10/1/18-6/26/19
Galante, Justine	SSS	\$135/day	9/27/18-6/26/19
Kennelly, Martha	JH/HS	\$135/day	9/20/18-6/25/19
Krockel, Kelly	DAS	\$135/day	9/17/18-6/26/19
Lange, Jenna	DAS	\$135/day	9/17/18-6/26/19
Nachamkin, Matthew	EES	\$135/day	9/27/18-6/26/19
Napoli, Michael	JH/HS	\$135/day	9/20/18-6/25/19
Reilly, John	JH/HS	\$135/day	9/27/18-6/25/19
Sypher, Sarah	EES	\$135/day	9/27/18-6/26/19
Vespoli, Jessica	EES	\$135/day	9/27/18-6/26/19

**PER DIEM SUBSTITUTES**

NAME	AREA	SALARY	EFFECTIVE
Ertem, Yasemin	Teacher	\$100/day	9/27/18-6/26/19
Hristidis, Antonios	Custodian	\$15.00/hr	9/27/18-6/30/19
Marshall, George	Custodian	\$15.00/hr	9/27/18-6/30/19
Tompkins, Danielle	Teacher	\$100/day	9/27/18-6/26/19
Verity, Talia	Teacher	\$100/day	9/27/18-6/26/19

**CIVIL SERVICE**

NAME	AREA	SALARY	EFFECTIVE
Alexander, Patricia	Teacher Aide (JH/HS) *Change in hours from 7 to 7.25 hrs/day	\$11.63/hr	9/12/18

Asero, Virginia	Teacher Aide (DAS) *Change in hours from 3.25 to 6.5 hrs/day	\$12.97/hr	9/5/18
Chantel-Russo, Marie	Teacher Aide (JH/HS) *Change in hours from 7 to 7.25 hrs/day	\$11.01/hr	9/12/18
Ciminieri, Sharon	Teacher Aide (DAS) *Change in hours from 3.25 to 3.83 hrs/day	\$11.00/hr	9/12/18
Hovind, Amy	Teacher Aide (JH/HS) *Change in hours from 3.5 to 7 hrs/day	\$13.03/hr	9/5/18
Mondi, Roseann	Teacher Aide (TAS) *Change in hours from 5.5 to 6.5 hrs/day	\$12.52/hr	9/5/18
Rodriguez, Karen	Teacher Aide (DAS) *Change in hours from 4.75 to 6.5 hrs/day	\$11.01/hr	9/17/18
Steward, Michael	Groundskeeper I (DW) *Change in title from Custodial Worker I to Groundskeeper	\$44,066 *Prorated	9/24/18
Sullivan, Nancy	Teacher Aide (DO) *Change in hours from 3.5 to 7.0 hrs/day	\$11.00/hr	9/12/18

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

### Extra Curricular Activities

#### *Clubs (2018-2019)*

NAME	AREA	SALARY
Deery, Robin	Specialized Sports Club	\$1,192
Forte, Yesenia	Specialized Sports Club	\$1,192
Hogan, Brendan	Color Guard – Co-advisor	\$1,581
Kromhout, Christine	Color Guard – Co-advisor	\$1,581

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

### Interscholastic Appointments

#### *Winter Coaches (2018-2019)*

NAME	AREA	SALARY
Backoffen, Casey	Varsity Cheerleading (Head)	\$5,871
Brisson, Daniel	JV Girls Basketball (Head)	\$6,173
Carlson, Christopher	JH Boys Basketball (Head)	\$5,167
Carlson, Christopher	JH Girls Basketball (Head)	\$5,167



Consorte, Donald	JH Girls Volleyball (Head)	\$4,880
D'Agostino, Cassidy	JV Cheerleading (Head)	\$4,952
Daddino, Christine	Varsity Girls Bowling (Head)	\$6,190
Ferro, Charles	Varsity Boys Bowling (Head)	\$6,190
Garone, Nick	Varsity Wrestling (Head)	\$8,567
Giacolone, Steven	Varsity Girls Basketball (Head)	\$8,567
Hanlon, Kenneth	JV Boys Basketball (Head)	\$6,173
Kordula, Philip	Independent Swim Chaperone	\$120/event
Lever, James	Varsity Girls Track (Head)	\$7,377
Methven, Brian	Varsity Boys Track (Head)	\$7,377
Minogue, John	JH Wrestling (Head)	\$5,167
Patrovich, Ryan	JV Wrestling (Head)	\$5,612
Richer, Jamie	JH Cheerleading (Head)	\$4,266 *Pending receipt of certification
Shouler, David	Varsity Boys Basketball (Head)	\$7,788
Stiriz, Bruce	JH Boys Volleyball (Head)	\$4,880

**MOTION** made by Cheryl Hack, seconded by Marie Brown for the Board to approve the following personnel matters:

**MOTION** made by Jeffrey Golhammer, seconded by Marion Diener for the Board to amend the original motion to include "not to exceed 10 hours" for the Theatre Stage Technical Support appointments.

Vote: Yes – 7, No – 0.

The vote on the original motion, as amended:

Vote: Yes – 7, No – 0.

**Supplemental Pay**

<u>NAME</u>	<u>AREA</u>	<u>SALARY</u>
Ruvola, Carmen	Nurse (JH/HS) – Sports Physicals 2018	\$15.71/hr *Additional 11.5 hours beyond previous board approval on 8/22/18
Grosskopf, Linda	Nurse (DAS) – Summer Prep Work 2018	\$34.72/hr *Additional 2.5 hours beyond previous board approval on 8/22/18
Simon, Maureen	Nurse (TAS) – Summer Prep Work 2018	\$32.69/hr *Additional 4 hours beyond previous board approval on 8/22/18
Bolen, Robert	Instructional Trip – after hours 2/9/19, 3/2/19, 3/9/19, 3/23/19	\$89.01/hr *Not to exceed 14 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 6/7/19	\$89.01/hr *Not to exceed 3.5 hours total between all dates
Ostensen, James	Instructional Trip – after hours	\$90.08/hr

	6/7/19	*Not to exceed 3.5 hours total between all dates
Ostensen, James	Instructional Trip – after hours 10/10/18	\$90.08/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 10/10/18	\$89.01/hr *Not to exceed 3 hours total between all dates
Ostensen, James	Instructional Trip – after hours 4/17/19	\$90.08/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 4/17/19	\$89.01/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 5/15/19	\$89.01/hr *Not to exceed 3 hours total between all dates
Ostensen, James	Instructional Trip – after hours 5/15/19	\$90.08/hr *Not to exceed 3 hours total between all dates
Ostensen, James	Instructional Trip – after hours 5/29/19	\$90.08/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 5/29/19	\$89.01/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 6 dates for Beamtime *Lab availability (Dates TBD)	\$89.01/hr *Not to exceed 46 hours total between all dates
Ostensen, James	Instructional Trip – after hours 1/30/19	\$90.08/hr *Not to exceed 2 hours total between all dates
Bolen, Robert	Instructional Trip – after hours 1/30/19	\$89.01/hr *Not to exceed 2 hours total between all dates
Ostensen, James	Instructional Trip – after hours Science Symposium (date TBD)	\$90.08/hr *Not to exceed 3 hours total between all dates
Bolen, Robert	Instructional Trip – after hours Science Symposium (date TBD)	\$89.01/hr *Not to exceed 3 hours total between all dates
Cavallo, Scott	Theatre Stage Technical Support 2018-2019	\$40.00/hr *Not to exceed 10 hours
Castoro, Carlo	Theatre Stage Technical Support 2018-2019	\$40.00/hr *Not to exceed 10 hours
Wehrs, Donald	Theatre Stage Technical Support 2018-2019	\$40.00/hr *Not to exceed 10 hours
Chiavola, Stacey	ENL Open House 9/28/18	\$75.35/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Murray, Jennifer	ENL Open House 9/28/18	\$83.39/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Carfora, Jamie	ENL Open House 9/28/18	\$47.33/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Timis-Kuhnle, Mihaela	ENL Open House 9/28/18	\$83.39/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Rorke, Susan	ENL Open House 9/28/18	\$45.45/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House

Scrubbs, Lorent	ENL Open House 9/28/18	\$38.08/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Oakley, Seth	ENL Open House 9/28/18	\$59.20/hr *Not to exceed 3 hours *Only if 2 <sup>nd</sup> Open House
Saffran, Ruthann	AIS 2018-2019	\$51.00/hr
Chernis, Anthony	AIS 2018-2019	\$51.00/hr
Hughes, William	AIS 2018-2019	\$51.00/hr
Carfora, Jaime	AIS 2018-2019	\$51.00/hr
Duffy, Christine	College Application Night NCAA Night Financial Aid Night	\$87.24/hr 9/27/18 – *not to exceed 3 hours 10/11/18 – *not to exceed 3 hours 10/16/18 – *not to exceed 3 hours
Sutton, Kathleen	College Application Night Financial Aid Night Junior Parent Night	\$92.19/hr 9/27/18 – *not to exceed 3 hours 10/16/18 – *not to exceed 3 hours 11/15/18 – *not to exceed 3 hours
Jahn, Allison	NCAA Night Financial Aid Night	\$83.39/hr 10/11/18 – *not to exceed 3 hours 10/16/18 – *not to exceed 3 hours
Kaiser, Karen	Junior Parent Night	\$79.64/hr 1/15/18 – *not to exceed 3 hours
Skoldberg, Karen	Junior Parent Night	\$87.24/hr 11/15/18 – *not to exceed 3 hours
Minihane, Jennifer	Incoming 7 <sup>th</sup> Grade Night	\$85.05/hr 2/26/19 – *not to exceed 3 hours
Quinn, Lawrence	Incoming 7 <sup>th</sup> Grade Night	\$86.04 2/26/19 – *not to exceed 3 hours
Crabtree, Victoria	Home Instruction 2018-19	\$42.00/hr
DiGennaro, Thomas	Home Instruction 2018-19	\$42.00/hr
Farrell, James	Home Instruction 2018-19	\$42.00/hr
Hogan, Brendan	Home Instruction 2018-19	\$42.00/hr
Kordula, Philip	Home Instruction 2018-19	\$42.00/hr
Lever, James	Home Instruction 2018-19	\$42.00/hr
Lopez, Adam	Home Instruction 2018-19	\$42.00/hr
Mihalik, Katarina	Home Instruction 2018-19	\$42.00/hr
Murray, Megan	Home Instruction 2018-19	\$42.00/hr
Oakley, Seth	Home Instruction 2018-19	\$42.00/hr
Papamichail, Joseph	Home Instruction 2018-19	\$42.00/hr
Pigott, Deborah	Home Instruction 2018-19	\$42.00/hr
Reis, Michelle	Home Instruction 2018-19	\$42.00/hr
Spata, Natale	Home Instruction 2018-19	\$42.00/hr
Osorio, Fernando	Translator 2018/19	\$57.00/hr

**MOTION** made by Marie Brown, seconded by Jeffrey Goldhammer for the Board to approve the following personnel matters:

**MOTION** made by Marion Diener, seconded by Nicholas Vero for the Board to table the approval of a 7<sup>th</sup> period pay.

Vote: Yes – 7, No – 0.

The vote on the original motion, as amended:

Vote: Yes – 7, No – 0.

**Sixth Period Pay**

<b>Teacher</b>	<b>Department</b>	<b>NOTES</b>	<b>AMOUNT</b>
Bridgwood, Joseph	Art	Quarter 1,2 Quarter 3,4 – B day only	\$5,430
Dorsey-Hanvey, AnnJane	Art	Quarter 1,2	\$3,620
Massimo, Allisyn	Art	All Year	\$7,240
Solomon, Stephen	Art	Quarter 1,2 Quarter 3,4 – B Day only	\$5,430
Bromberg, Catherine	English	All Year	\$7,240
Crouse, Catherine	English	All Year	\$7,240
Ebel, Carrie	English	All Year	\$7,240
Forte, Elizabeth	English	All Year	\$7,240
Martin, Melissa	English	All Year	\$7,240
DeLuca, Julia	English	All Year	\$7,240
Heaney, Michelle	English	All Year	\$7,240
McCoy, Barbara	English	All Year	\$7,240
Murphy, Kelly	English	All Year	\$7,240
Wilcken, Jessica	English	All Year	\$7,240
Carfora, Jamie	English	All Year	\$7,240
Timis-Kuhnle, Mihaela	English	All Year	\$7,240
Radice, Kathryn	Health	All Year	\$7,240
Avgoustidis, Theresa	Math	All Year	\$7,240
Collora-Meyer, Kimberly	Math	All Year	\$7,240
Caliendo, Danielle	Math	All Year	\$7,240
Dolan, Erica	Math	All Year	\$7,240
Goetz, Lauren	Math	All Year	\$7,240
Gosselin, Greg	Math	All Year	\$7,240
Michelini, Steven	Math	All Year	\$7,240
Perez, Daniel	Math	All Year	\$7,240
Rosie, Mary-Ann	Math	All Year	\$7,240
Rotanz, Linda	Math	All Year	\$7,240
Toomaijian, Allison	Math	All Year	\$7,240
Tribble, Maya	Math	All Year	\$7,240
Wicks, Joan	Math	All Year	\$7,240
Daddino, Christine	Physical Education	All Year	\$7,240
DiMarco, John	Physical Education	All Year	\$7,240
Ferro, Charles	Physical Education	All Year	\$7,240

Heptig, Scott	Physical Education	All Year	\$7,240
Cuomo, Nicole	Physical Education	All Year	\$7,240
Thorn, Rebecca	Physical Education	All Year	\$7,240
Aracri, Adriana	Science	All Year	\$7,240
Bolen, Robert	Science	All Year	\$7,240
Failla, Lynda	Science	All Year	\$7,240
Fine, Gene	Science	All Year	\$7,240
Hughes, William	Science	All Year	\$7,240
Knoell, Chirstine	Science	All Year	\$7,240
Lever, James	Science	All Year	\$7,240
Mayola, Glen	Science	All Year	\$7,240
Murray, Megan	Science	All Year	\$7,240
Ostensen, James	Science	B Days Only	\$3,620
Plymale, Todd	Science	All Year	\$7,240
Schmirl, Jenelle	Science	All Year	\$7,240
Spata, Natale	Science	All Year	\$7,240
Spadafora, Kelly	Science	All Year	\$7,240
Walter, Patrick	Science	B Days Only	\$3,620
Ward, Laura	Science	All Year	\$7,240
Consorte, Donald	Social Studies	All Year	\$7,240
Costanzo, Christopher	Social Studies	All Year	\$7,240
DeFeo, Douglas	Social Studies	All Year	\$7,240
Fleming, Robert	Social Studies	All Year	\$7,240
Hanlon, Kenneth	Social Studies	All Year	\$7,240
Leyden, Mark	Social Studies	Quarter 3,4	\$3,620
Loftus, Michael	Social Studies	All Year	\$7,240
Pfeffer, Joseph	Social Studies	All Year	\$7,240
Murgola, Salvatore	Social Studies	All Year	\$7,240
Skala, Todd	Social Studies	All Year	\$7,240
Brisson, Daniel	Special Education	All Year	\$7,240
Black, Lori	Special Education	All Year	\$7,240
Cowden, Heather	Special Education	All Year	\$7,240
DiGennaro, Thomas	Special Education	B Days Only	\$3,620
Franz, Thomas	Special Education	B Days Only	\$3,620
Testa, Donna	Special Education	All Year	\$7,240
Abramovitch, Jennifer	Special Education	All Year	\$7,240
Daleo, Susan	Special Education	All Year	\$7,240
Korte, Colleen	Special Education	All Year	\$7,240
Klune, Shannon	Special Education	All Year	\$7,240
McMahon, Kelly	Special Education	All Year	\$7,240
Mistler, Tina	Special Education	All Year	\$7,240
Nemeth, Christine	Special Education	All Year	\$7,240
Shinnick, Thomas	Special Education	A Days Only	\$3,620
Tietjen, Danielle	Special Education	All Year	\$7,240
Schindler, Nicole	Speech	All Year	\$7,240
Kalomiris, Lisa	Speech	All Year	\$7,240
Borkowski, Toni	Theatre Arts	All Year	\$7,240
Raynor, Clint	Theatre Arts	All Year	\$7,240
Correa, Victor	Unified Arts	All Year	\$7,240
Kordula, Philip	Unified Arts	Quarter 1,2 – B Day Only Quarter 3,4 – A Day Only	\$3,620

Hoffman, Steven	Unified Arts	All Year	\$7,240
Albert, Stacy	World Languages	All Year	\$7,240
Kaminsky, Maria	World Languages	B Days Only	\$3,620
Carmosin, Cheryl	World Languages	All Year	\$7,240
Ghiraldi, Ashley	World Languages	A Days Only	\$3,620
Lopez, Adam	World Languages	All Year	\$7,240
Oakley, Seth	World Languages	All Year	\$7,240
Slionski, Lauren	World Languages	All Year (LOA 9/4/18-10/19/18)	\$7,240*Prorated
Raynor, Michelle	World Languages	All Year	\$7,240
Tafone, Georgia	World Languages	All Year	\$7,240

**MOTION** made by Marie Brown, seconded by Marion Diener for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

**Student Teacher/Observer/Internship**

NAME	AREA	SCHOOL	Effective
Bowman, Juliana	Elementary	SUNY Oneonta	10/9/18
Fotopoulos, Jake	Social Studies	St. Joseph's College	9/27/18-12/31/18
Kane, Nicole	Social Studies	Empire State College	10/19/18-10/31/18
Rutigliano, Jennifer	Physical Education	Queen's College	10/1/18-10/31/18

**MOTION** made by Marie Brown, seconded by Marion Diener for the Board to approve the following personnel matters:

Vote: Yes – 7, No – 0.

**Event Chaperones**

EVENT	NUMBER OF SUPERVISORS	AMOUNT (not to exceed)
After School Detention (JH/HS)	120	\$4,680 (120 days * \$39/hr)
National Honor Society Induction (10/4/18)	1	\$120
Natural Helpers Camp Alvernia Trip (10/12/18-10/14/18)	4	\$3,513
Newsday Marching Band Festival (10/18/18)	6 chaperones + Nurse	\$1,753
National Junior Honor Society Induction (10/25/18)	1	\$120

Recall – Teacher Aides

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to approve the following personnel matter:

Vote: Yes – 7, No – 0.

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board of Education hereby recalls the employment of the following individuals from the preferred eligibility list for Teacher Aides to fill vacancies caused by resignations:

Karen Rodriguez, effective 9/17/2018  
Kathleen Peluso, effective 9/4/2018  
Pamela Pettit, effective 9/24/18

**MOTION** made by Cheryl Hack, seconded by Marie Brown for the Board to approve the following personnel matter:

Vote: Yes – 7, No – 0.

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board of Education hereby recalls the employment of the following individuals from the preferred eligibility list for Teacher Assistants for fill vacancies caused by resignations:

Christine Edelstein  
Dawn Stewart

**OLD BUSINESS**

- High School Late Buses – Concern about how students are informed on what bus to take. There is nothing on the website. Also a concern about the traffic at the loop for pickup. There are too many vehicles parked where they shouldn't be.
- Junior High School sports calendars and how they are needed so that parents can coordinate when to pick up their children.

**NEW BUSINESS**

Consent Agenda

**MOTION** made by Nicholas Vero, seconded by Marie Brown for the Board to approve a consent agenda for the following resolutions:

Vote: Yes – 7, No – 0.

Stipulation of Settlement and Release

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Stipulation of Settlement and Release in the Matter of a Hearing Pursuant to Part 200 of the Regulations of the Commissioner of Education and authorizes the Board President or designee to sign on behalf of the District.

Special Education Services Agreement with East Moriches School District

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the Special Education Services Agreement with East Moriches School District for special education students attending Eastport-South Manor for the 2018/2019 school year and authorizes the Board President or designee to sign on behalf of the District.

### Special Education Services Agreements

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the following Special Education Services Agreements for services to special education students for the 2018/2019 school year and authorizes the Board President or designee to sign on behalf of the District:

- Long Island Development Consulting, Inc.
- Blue Sea Educational Consulting, Inc.

### Obsolete Equipment – Special Education

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board declare the following special education department equipment obsolete: (1) C540dw Printer – Asset Tag #2012009.

### Donation – Eastport PTO

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board accept the donation from Eastport PTO in the amount of \$7,440.14, with said funds to be allocated as follows to cover the cost of stipend payments for clubs Student Council, Yearbook and Garden at Eastport Elementary:

- \$6,290.28 to Code A2850.150-00-0000 (Instructional Salaries)
- \$668.66 to Code A9020.800-00-0000 (Teacher Retirement)
- \$481.21 to Code A9030.800-00-0000 (Social Security)

### Overnight Field Trip

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to adopt the following resolution, as amended:

Vote: Yes – 7, No – 0.

BE IT HEREBY RESOLVED, upon the recommendation of the Superintendent that the Board approve the overnight field trip for high school student members of the Natural Helpers Club to Mount Alvernia in Centerport, NY, from October 12<sup>th</sup> to October 14, 2018.

## **POLICY**

None.

## **CURRICULUM MATTERS/STUDENT SERVICES**

Acknowledged receipt and review of recommendations from the Committees on Special Education.

## **ESM PRIDE**

- Girls Volleyball is in first place with an undefeated 5-0 record. They just defeated Kings Park on Friday, who has not lost a game in 4 years!
- Girls Soccer is 5-0-1 and ranked in the top ten in Suffolk County.
- Boys Volleyball is ranked in the top ten in Suffolk County.
- Field Hockey is going strong just beating the defending NYS champions Ward Melville.
- Homecoming was a packed housed and having students from all schools and grade levels participate was great.



## **COMMITTEE REPORTS**

- Legislative Committee – Working with the Tax Assessor to ascertain the value of the pine barrens in our district. Mrs. Diener and Mr. Vero attended the Zoning Board Meeting for the approval of Sun River Town Homes. There were discussions regarding an exit off of Sunrise Highway to make the accessibility to our facility as well as other schools in the area safer.
- Security Committee – The committee is looking into purchasing secondary door locks for all interior doors in the buildings. This lock can be used in conjunction with the main lock. Thank you to Mr. McClintock for getting SCPD to start using the JSHS for shift changes. The front curb at the high school is going to be painted red as it is a fire zone. No parking is allowed.
- Facilities Committee – The South Street playground is a concern as some of the equipment is not age appropriate and children aren't allowed to play on it. Looking into retrofitting the equipment as well as bringing the level of ground chips up to the correct levels.

## **GENERAL DISCUSSION**

- Leader in Me Program.
- Security for outside when junior high sporting events are dismissed.
- The Board will be conducting their building tours on October 3<sup>rd</sup>.

## **COMMUNICATIONS ACKNOWLEDGEMENT**

Suffolk County Planning Commission – Sun River Town Homes; Memo regarding Civil Service Law amendment.

## **PUBLIC PARTICIPATION**

Tara Mazovec.

## **ADJOURNMENT**

**MOTION** made by Marie Brown, seconded by Karen Kesnig for the Board to adjourn the meeting at 9:00 p.m.

Vote: Yes – 7, No – 0.

Respectfully submitted,

Sharon P. Murray  
District Clerk

## FIELD TRIPS AND EXCURSIONS

The Board of Education recognizes the desirability of providing off-campus experiences which will enhance the educational program of the school system. A field trip is defined as an educational activity which takes place off school premises under the supervision of a teacher and which occurs at least in part during the regular school day. Field trips may only be approved under the following conditions:

- a) The teacher desiring to conduct a field trip involving students must plan, organize and conduct the trip in such a manner that the utmost educational value is achieved.
- b) The teacher must submit a proposed plan to the principal of the school and through him/her to the Superintendent of Schools. The plan shall include all necessary data such as time, date, place, purpose, method transportation financing to be provided, chaperones or guides of the trip, group involved any such additional information as needed to make the arrangement clear. The teacher must review the District wide calendar to ensure that multiple trips are not planned on the same day.
- c) Written approval of the principal prior to the trip.
- d) Written permission slips signed by the parent/legal guardian delivered to the teacher prior to the trip.

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, the safety of students and their adequate supervision, the distance of the trip, availability of transportation, the cost involved, weather conditions, and full utilization of transportation. In order to make necessary transportation arrangements, all requests for day field trips must be submitted to the Building Principal at least 6 weeks prior to the trip date. The teacher must complete the Educational Field Trip Request Form (4531-E) and follow the guidelines provided. These guidelines include prior approval from the Superintendent, or his/her designee. Public funds, including funds raised by school-sponsored fundraising events, may not be used to subsidize a field trip that is essentially a private recreational experience and not part of the District's educational program.

### Overnight Field Trips

Trips in excess of one day involving overnight travel, or out of the Long Island – Metropolitan area, shall be approved by the Superintendent of Schools at least thirty (30) days before the planned trip. All overnight trips will require approval from the Board of Education prior to the scheduled field trip.

## **Athletics**

All trips planned through the Athletic Department will follow the same field trip guidelines followed by the individual schools, with the exception of State Championships. Because State Championship overnight trips may be required within only a few days, these trips do not have to go through the same Board approval process. The Athletic Director will be responsible for immediately notifying the Superintendent who will contact the Board of Education when any State Championship games have been planned.

Please refer to the Athletic Handbook and Coach Handbook for further guidance regarding all sports trips, coaching requirements and Athletic Department guidelines and procedures.

As per our fundraising policy, the Board of Education acknowledges and accepts funding from outside sources for appropriate field trips.

## **Transportation**

When the district provides transportation to students on a school-sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the district unless the parent or legal guardian of a student participating in such event has provided the district with a written notice authorizing an alternative form of return transportation for the student; or intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school in the district impractical, a representative of the district shall remain with the student until such student's parent or legal guardian has been contacted and the student has been delivered to his/her parent or legal guardian.

No student shall be denied participation in a field trip if his/her parent/guardian cannot afford the cost involved.

Student participation in the trip will be subject to disciplinary action under Education Law Section 3214 for misbehavior during the trip.

Following the trip, the teacher in charge, shall prepare a brief written report which will be filed in the principal's office along with the application, signed approval forms and permission slips from the parent/legal guardian.

**Ref:** Education Law §§1604; 1709; 1804; 1903; 2503  
 Article VIII, Section 1 of New York State Constitution  
 Appeal of Christe, 40 Educ. Dept. Rep. 412 (2000)  
 Antonopoulou v. Beame, 32 N.Y.2d 126 (N.Y. 1973)  
 1989 Opn. State Compt. No. 89-50

Adopted: November 1, 2017

## **FIELD TRIPS AND EXCURSIONS REGULATION**

### General Requirements – All Trips

Each teacher planning a trip must use the Check-Off List for Field Trips. The teacher must check all available dates for trips on the District Calendar. The teacher is to confer with the Principal before making any arrangements. After securing the principal's tentative approval, the teacher is to get the permission of an official of the institution or point of interest to bring a group for a visit. The teacher then is to complete a Field Trip Request application and follow all guidelines on the approved form and secure the principal's or his/her designee's signature.

The teacher shall notify parents of the field trip and Parental Permission slips shall be sent home after each of the above items have been completed and approved.

Field trips are voluntary for students, alternative experiences for curriculum related trips should be arranged for student who cannot go on the trip or whose parents will not allow participation.

No student shall be denied participation in a field trip if his/her parent/guardian cannot afford the cost involved.

Out-of-district students shall not participate in school-sponsored trips or excursions. Children of employees shall not participate in field trips unless they are students in the participating group.

All students and chaperones shall be instructed prior to a trip as to its purpose, itinerary and behavioral regulations so that each has a clear understanding of the objectives of the trip and the behavior expected of them as representatives of the Eastport-South Manor Central School District.

### Permissions

Each student going on a trip must have, in advance, the permission of the teacher accompanying the group, the principal of his/her school and the written permission of his/her parents. Written permission shall be procured from the parent/guardian for students to participate in school-sponsored trips, except secondary school spectator and athletic bus trips and in-district bus trips from one school to another.

In the case of overnight, trips, the teacher in charge must also secure a completed Medical Information Form from the parent/guardian.

### Supervision of Students

- a) Chaperones must be a parent of a student or a responsible person known to the teacher in charge.
- b) Students and chaperones shall abide by the regular codes of conduct in force during the school day. This shall include the rules for safe conduct on buses. At least one member of the school professional staff, in addition to the driver, must travel in each bus used for a trip.

**Chaperone/Student Ratio:*****Out of District Trips:***

<b>Grade</b>	<b>General Education</b>	<b>Special Education Students</b>
K	1 per five	1 per four
1-6	1 per eight	1 per six
7-8	1 per twelve	1 per eight
9-12	1 per fifteen	1 per eight

***Overnight Trips:***

<b>Grade</b>	<b>General Education Students</b>	<b>Special Education Students</b>
K	1 per five	Same as above
1-6	1 per eight	
7-8	1 per twelve	
9-12	1 per twelve	

Student/chaperone ratios may vary dependent upon the nature and location of the field trip. Parents and/or legal guardians may be invited to assist as chaperones but primary responsibility for student supervision rests with professional staff members.

***In-District/Out-of-District Trips:***

1. It shall be incumbent upon the teacher in charge of a field trip to explain to students the guidelines for student movement and conduct while in route to and at the destination.
2. Failure of a student to comply with guidelines, as explained by the teacher in charge, may be cause for forfeiture of the student's participation in future trips.
3. Trips from school to school require only the teachers as a chaperone, or only the bus driver while in transit with teachers to meet and chaperone the students at both ends.
4. Trips to commercial or community facilities in the district will require chaperone ratios in accordance with those listed above for out-of-district trips.
5. Special school events, in grades K-12, within the district or county (i.e. senior banquet, English classes within a grade to see a play at a theater, career day, NYSSMA competitions, BOCES outdoor education programs) may use higher ratios at the discretion of the Principal to a maximum of 1 per 20 students at grades 7-8 and 1 per 25 students at grades 9-12. Lower ratios may be required on any trip at the discretion of the Principal. However, the necessary rationale for the change in ratio must be provided by the Principal on the *Field Trip Request Form*.
6. The teacher in charge is authorized to discontinue the trip when in his/her judgment continuing the trip would endanger the participants. This decision may be based on irresponsible actions by the driver, student or chaperones; weather, unsafe conditions at the destination, etc. Based on the problem, the teacher may decide to return to

Eastport-South Manor or direct the driver to pull off at a safe location and call for assistance.

### Overnight Trips

1. The same guidelines for student conduct and movement as listed in the provision above apply to overnight trips as well.
2. All housing arrangements shall include provisions for responsible adult chaperones, either parents from Eastport-South Manor or the host school or professional staff.

### Athletics

All trips planned through the Athletic Department will follow the same field trip guidelines followed by the individual schools, with the exception of State Championships. Because State Championship overnight trips may be required within only a few days, these trips do not have to go through the same Board approval process. The Athletic Director will be responsible for immediately notifying the Superintendent who will contact the Board of Education when any State Championship games have been planned.

Please refer to the Athletic Handbook and Coach Handbook for further guidance regarding all sports trips, coaching requirements and Athletic Department guidelines and procedures.

As per our fundraising policy, the Board of Education acknowledges and accepts funding from outside sources for appropriate field trips.

### Attendance

Teachers must prepare and submit to the Attendance Office by the morning before a scheduled trip a list of all students who will be on the field trip or other activity. Attendance should be taken at the beginning of the trip and the Attendance Office notified of any students who are missing.

Adopted: November 1, 2017