

SOUTH STREET SCHOOL

130 South Street · Manorville, NY 11949 · (631) 801-3140 · Fax (631) 878-4954 · www.esmonline.org

JOSEPH A. STEIMEL
Superintendent of Schools



JOHN-MICHAEL J. JACKSON
Principal

September 2025

Dear Parents and Guardians,

This letter is for those parents or families who have legal custody agreements. If you have a legal custodial agreement, it is important that we have accurate information regarding your child/children. Although we are aware of many custodial arrangements, we like to update our records every fall.

Please take a few minutes to complete the questions below to ensure we have the necessary legal custody papers on file. Please remember, if there is no legal custodial paperwork, both mother and father will be given equal access to the child/children. This includes dismissal/ pick up or academic information.

If you have a legal custody agreement, please attach a current copy of it to this letter and return it to Ms. Gardella, School Social Worker as soon as possible.

Sincerely,

Mr. J.M. Jackson, Principal
Ms. Helen Gardella, Social Worker

Student(s) Name: _____ Grade: _____

Custodial Parent: _____
(person with whom the child(ren) live with)

Address: _____

Mother's Name: _____

Father's Name: _____

_____ Current custody agreement is on file _____ Current custody agreement is attached

Special considerations: _____

Signature of person completing form: _____

Eastport-South Manor Central School District

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