

# SOUTH STREET SCHOOL

130 South Street · Manorville, NY 11949 · (631) 801-3140 · Fax (631) 878-4954 · [www.esmonline.org](http://www.esmonline.org)

JOSEPH A. STEIMEL  
*Superintendent of Schools*



JOHN-MICHAEL J. JACKSON  
*Principal*

## South Street School - Odds & Ends

### School Hours

The school hours for K-2 at South Street School are **9:15 A.M. - 3:45 P.M.**

### School Transportation

**Morning Drop-Off** - Students who take the bus should plan to be at the bus stop at least ten minutes before the scheduled pick-up time. For those parents choosing to drive their children to school, morning drop-off and afternoon pick-up will be at the East Entrance around the corner from the gym doors. There will be plenty of smiles and friendly faces to greet the children as they get off the bus or are dropped off at school.

**Dismissal** - Our dismissal begins at 3:30 P.M. for our children, and release of classes will be staggered to limit congestion in the hallways and while boarding buses. The classroom teacher will release your child to their bus driver as they pass by. If your child is a walker, parents should park in the *East Lot* and **arrive by 3:25**.

If your child rides the bus, please make sure there is an **adult** present at the bus stop when your child is dropped off at the end of the day. Parents should either call the Main Office or write a note describing any changes to the dismissal procedure for the day and have your child give their note to the classroom teacher.

### Absences/Tardies

Please make sure you call the attendance office at **631-801-3144** when your child is absent. If your child is absent, an automated call goes out to your house, work, or cell phone if you haven't called the school before 10:00 A.M. Once your child returns to school, please send in a note with him/her stating the dates and reason(s) why they were absent from school. If your child arrives late to school, he/she must be signed into school **by an adult** at the main entrance.

### Early Dismissal

I strongly encourage parents to try and schedule all activities and appointments after the school day. If it is an emergency and you need to pick up your child prior to the end of the school day, you should do so before 2:45 P.M. due to safety precautions. To make this process as smooth as possible, please send your child in with a note indicating the specific time you will be picking them up. Children will only be released to parents/guardians or emergency contacts. **Photo Identification** is required when releasing children to ensure your child's safety. Please be aware that family members, neighbors, babysitters, etc. *under the age of 18 cannot* pick up your child under any circumstances.

### Emergency Contact

Please update your *Emergency Contact Information* in ParentVUE as soon as possible. Also, please give careful consideration to the additional names you submit; these persons should be easily accessible to the school, and people to whom you will entrust the care of your child in the event we are unable to reach you in an emergency.

[over]

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## **Chromebooks**

The ESMCSD has a one-to-one Chromebook initiative for all students in grades K through 12. For students who already have their Chromebooks, please perform the Chromebook Readiness Check by following the steps below. If your child is new to ESMCSD, a Chromebook will be assigned to your child during the first days of school.

### *Chromebook Readiness Check*

A week before classes resume, it's time to get the Chromebook ready for the first day of school. Be sure to bring it to school every day.

Connect the Chromebook to the charger and a power source. This will get the Chromebook out of the battery disconnect state. Let it charge for about an hour.

Power up your device.

Connect the Chromebook to Wi-Fi, have your child sign-in with their @student.esmonline.org account, and then it will automatically update it to the latest Chrome OS release.

\*This can take time, as multiple Chrome OS versions might have been released since the last time the device was updated.

Thank you!

*Technology Department*

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## Important South Street School Phone Numbers:

*(Feel free to tape inside a kitchen cabinet)*

Main Office	(631) 801 - 3144
Food Services	(631) 801 - 3340
Nurse's Office	(631) 801 - 3156
Special Education/504	(631) 801 - 3040
Technology (+ ChromeBooks)	(631) 801 - 3043
Transportation	(631) 801 - 3009

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